

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 6:30 p.m. – July 22, 2019
West Orange High School
51 Conforti Avenue

Revised Agenda

I. ROLL CALL OF THE MEMBERS

II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 8, 2019.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. WEST ORANGE BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the West Orange Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that four (4) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on Monday, July 22, 2019 at 6:30 P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

☐ "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

■ "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational,

training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matters, described as specifically as possible without undermining the need for confidentiality are: Settlement Agreement Student #216038.

☐ "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between the Board and_____.

☐ "(5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

■ "(7) Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: EI Associates Pre-Referendum Proposal.

■ "(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: Employee Number #5006; and candidate for Elementary ELA Supervisor K-5.

☐ "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be ninety (90) minutes after which the public meeting of the Board shall (select one) ☐ reconvene and immediately adjourn or ☒ reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the West Orange Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

IV. PUBLIC SESSION AT 8:00 P.M.

V. PLEDGE OF ALLEGIANCE

VI. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF June 12, 17, 18, 19 and July 10, 2019 (Att. #1)

VII. SUPERINTENDENT/ BOARD REPORTS

A. Summer Programs

B. HIB Report

VIII. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

IX. SECOND READING OF THE FOLLOWING BOARD POLICIES / REGULATIONS:

Health and Physical Education	2422 (M)
Student Smoking	5533 (M)
Student Smoking	5533 (APSSD - M)
Student Smoking Regulation	R 5533

X. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations / Retirements

- a.** Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Sharon Anglum	Gregory	School Nurse	Retirement 16 years	9/1/19
Lauren Birge	Gregory	Special Education	Resignation	6/30/19
Ronald Brandt	WOHS	Science	Retirement 15 years	7/1/19
Joseph Cannuscio	WOHS	French	Resignation	6/30/19
Catherine De La Cruz	Redwood	Special Education	Resignation	6/30/19
Olivia Dunnigan	WOHS	School Counselor	Resignation	6/30/19
Mindy Harvat	WOHS	English	Resignation	6/30/19
Zoe Velez	.8 Mt. Pleasant / .2 St. Cloud	Spanish	Resignation	6/30/19

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Diane Barnes	WOHS	Custodian Mid-shift	Resignation	7/31/19
Susan Jaeger	Gregory	Lunch Aide	Resignation	6/20/19
Joseph Rinaldi	Edison	Custodian Mid-shift	Retirement 39 years	9/1/19
Deborah Zarro	WOHS	Administrative Assistant	Resignation	7/19/19

2. Rescissions

- a. Superintendent recommends approval to the Board of Education for the following rescission(s):

Name	Location	Position	Effective Date
Timothy Blumkin	WOHS	Basketball: Boys' Assistant Coach	7/16/19
Margaret Fahey	WOHS	School Counselor Summer Work	6/24/19
Kimberly Mancarella	WOHS	Medical leave of absence	7/17/19
Nyomi McKenzie	Transportation	2019 Extended School Year Bus Driver Part-time	6/21/19
Joel Troast OOD	WOHS	Softball: Head Coach	7/3/19

3. Appointments

a. 2018-2019 School Year

- 1) Superintendent recommends approval to the Board of Education for the following grant funded salaries for the 2018-2019 school year.

Name	Location	Grant	Total Salary	Portion Funded by Grant	Effective Date
Laura Kraft	Hazel	Title I	\$60,386	\$60,386 prorated	1/2/19 - 6/21/19
Geraldina Scalia	Hazel	Title I	\$119,620	\$119,620 prorated	9/1/18 - 1/1/19

a. 2019-2020 School Year

- 1) Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s).

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Laura Kraft	Kelly	.6 Basic Skills	Rella	MA	5	\$37,483	9/1/19 - 6/30/20
Norah Rivera	WOHS	English	Harvat	MA	5	\$62,472	9/1/19 - 6/30/20
Romina Casenta	.5 Gregory /	ESL	New	MA+15	8	\$67,981	9/1/19 -

	.5 Hazel						6/30/20
Mathieu Daquin	WOHS	French	Cannuscio	MA+45	14	\$82,727	9/1/19 - 6/30/20
Maritza Perez	Gregory	Grade 1 Leave Replacement	Portuese	BA	3	\$57,681 prorated	9/3/19 - 12/20/19
Hannah Rozanski	Gregory	Grade 1 Leave Replacement	McCarthy - Wallace	BA	3	\$57,681	9/1/19 - 6/30/20
Amanda Rooney	Gregory	Kindergarten Leave Replacement	Dowd	BA	3	\$57,681 prorated	9/3/19 - 12/13/19
Mayrin Peralta	Gregory	Kindergarten	McGuire	MA	3	\$61,594	9/1/19 - 6/30/20
Melissa Hinojosa	Redwood	Kindergarten Leave Replacement	Lapolla	BA	3	\$57,681 prorated	9/1/19 - 12/31/19
Michael DuBose	WOHS	School Counselor	Dunnigan	MA+45	7	\$74,063	9/1/19 - 6/30/20
Mirlene Nazaire	Special Services	School Psychologist	Becker	MA+30	5	\$71,183	9/1/19 - 6/30/20
Andrea Serio	Kelly	School Psychologist Leave Repalcement	Dalle-Molle	MA	3	\$61,594 prorated	8/29/19 - 12/3/19
Shireen Moidu	Liberty	Science	Goldberg	BA	5	\$58,504	9/1/19 - 6/30/20
Sonia Lee	.5 Mt. Pleasant / .5 St. Cloud	Spanish	Velez	BA	5	\$58,504	9/1/19 - 6/30/20
Tonya Bradshaw	Gregory	Special Education	Birge	MA	4	\$62,046	9/1/19 - 6/30/20
Jennifer Castano	Gregory	Special Education	Rodino Reassigned	BA	5	\$58,504	9/1/19 - 6/30/20
Allison LeGates	Redwood	Special Education	De La Cruz	MA+45	15	\$90,172	9/1/19 - 6/30/20
Michael Figueiredo	WOHS	Supervisor Social Studies K-12	Olshalsky	MA+30	N/A	\$113,885* plus \$6,404 longevity*	9/1/19 - 6/30/20
Beatrice Hanratty	Central Office	Supervisor ELA K-5	DeMartinis Reassigned	MA	N/A	\$95,000*	9/1/19 - 6/30/20

*pending contract negotiations

2) Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s).

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Susan Pasquale	Gregory	Lunch Aide	Johns	N/A	N/A	\$18.96 per hour not to exceed 2.5 per day	9/1/19 - 6/19/20
Michelle Brown	WOHS	Paraprofessional	Gyasi	Non-Degree	3	\$28,559	9/1/19 - 6/30/20
Joann Rossi	BMELC	Paraprofessional	Evra	BA	9	\$33,140	9/1/19 - 6/30/20
Michele Spears	WOHS	Paraprofessional	Rinaldi	Non-Degree	7	\$30,825	9/1/19 - 6/30/20
Michael	Central	.6 Security	New	Security	6	\$33,644	7/23/19 -

Ramirez	Office						6/30/20
Quadriyyah Shakoor	Central Office	.6 Security	New	Security	4	\$28,793	7/23/19 - 6/30/20

- 3) Superintendent recommends approval to the Board of Education for the following negotiated co-curricular staff assignments for the 2019-2020 school year at the approved contractual rates:
- a) West Orange High School co-curricular assignments (Att. #2)
 - b) Edison, Liberty and Roosevelt co-curricular assignments (Att. #3)
 - c) Edison, Liberty and Roosevelt Team Leader assignments (Att. #4)
 - d) Elementary School co-curricular assignments (Att. #5)
- 4) Superintendent recommends approval to the Board of Education for the following certificated staff additional assignment(s). (Att. #6)
- 5) Superintendent recommends approval to the Board of Education for the following non-certificated staff additional assignment(s):

Name	Location	Position	Stipend	Effective Dates
Megan Malia	Kelly	Administrative Assistant Summer Assignment	\$190.13 per diem not to exceed 5 days amended	7/1/19 - 8/23/19
Dayna Martinez	Redwood	Administrative Assistant Summer Assignment	\$190.13 per diem not to exceed 5 days amended	7/1/19 - 8/23/19
Majikai Smith	Buildings & Grounds	Summer Student Custodial Help	\$10.00 per hour not to exceed 5 hours per day	7/8/19 - 8/19/19
Alexis Taylor	Buildings & Grounds	Summer Student Custodial Help	\$10.00 per hour not to exceed 5 hours per day	7/8/19 - 8/19/19

- 6) Superintendent recommends approval to the Board of Education for the following home instructor appointments at \$74.46 per hour for the 2019-2020 school year:

Name	Certification	Certification	Certification	Effective Date
Susan Farrell	Elementary	TOSD		7/23/19
Melissa LeBron	TOSD			9/1/19

- 7) Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2019-2020:

Name	Certification Code	Teacher	Paraprofessional	Administrative Assistant	Lunch Aide	Nurse	Custodian
Leslie Garcia	N/A			X*			
Kevin Humes	Substitute	X	X	X	X		
Merita Hyseni	Substitute	X	X				
Susan Jaeger	N/A			X*	X		
Jenna Laszlo	CEAS	X	X				

Catherine Mason	Substitute	X	X				
Sandra Stein	N/A			X*			

*summer only

4. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Danielle Dugan Family	Washington Grade 1	9/23/19 - 10/30/19	10/31/19 - 3/27/20	N/A	3/30/20

- b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Flamur Aliu Personal	WOHS Greeter	7/17/19 - 7/24/19	7/24/19 - 8/16/19	N/A	8/19/19
Lamont Mack Medical	Edison Custodian Night Shift	7/1/19 - 7/15/19	7/16/19 - 1/1/20	N/A	1/2/20
Isariah McChes Medical	WOHS Security	7/1/19 - 8/19/19	N/A	N/A	8/20/19
Elena McFarland Medical	Transportation Director	8/1/19 - 9/29/19	N/A	N/A	9/30/19 or sooner as per physician
Maire Meme Medical	Mt. Pleasant Custodian Night-shift	8/8/19 - 9/19/19	9/20/19 - 10/10/19	N/A	10/11/19
Kianna Montpalisir Family	WOHS Security	9/3/19 - 9/16/19	9/17/19 - 10/28/19	N/A	10/28/19

- c. Superintendent recommends approval to the Board of Education for the following absence(s):

Employee #	Paid Leave	Type of Leave	Anticipated Return Date
5006	7/2/19 - Pending	Administrative	Pending

5. Transfer(s):

- a. Superintendent recommends approval to the Board of Education for the following transfer(s) of certificated staff:

Name	From	Position	To	Position	Effective Date
Marissa Gerin Involuntary	.5 Gregory / .3 Redwood / .2 Washington amended	Music	.8 BMELC / .2 Kelly amended	Music	9/1/19
James Weidenborner Voluntary	Gregory	Grade 4	.3 Central Office / .3 St. Cloud / .2 Hazel / .2 Mt. Pleasant	Gifted & Talented	9/1/19

- b. Superintendent recommends approval to the Board of Education for the following transfer(s) of non-certificated staff:

Name	From	Position	To	Position	Effective Date
Gloria Daniels Involuntary	Central Office	Clerical Aide / Greeter	WOHS	Greeter	7/23/19
Lamont Mack Involuntary	Edison	Custodian, Night Shift	WOHS	Custodian, Night Shift	1/2/20 or upon return from leave
Mercedes Hidalgo Voluntary	WOHS	Custodian, Night Shift	Edison	Custodian, Night Shift	9/1/19
Michael Mozingo Voluntary	WOHS	Maintenance	WOHS	Custodian, Mid-shift \$40,445 includes \$285 shift differential	8/1/19

6. Superintendent recommends approval to the Board of Education for the following job description(s):(Att. #7)

Job Description	New	Revision
Academic Instructional Coach for Literacy	X	

7. Superintendent recommends to the Board of Education to amend the appointment of Eveny de Mendez as Acting Superintendent for the period of July 1, 2019 to July 14, 2019, at the per diem rate of \$768.92 with a \$1,500 stipend, prorated, for handling the Assistant Superintendent responsibilities.
8. Superintendent recommends approval to the Board of Education for an increase in the hourly rate for Student Help to \$10.00 per hour due to the revised minimum wage rate as per the NJ Department of Labor and Workforce Development effective July 1, 2019. (Att. #8)
9. Recommend approval of appointment of Dr. J. Scott Cascone, Superintendent of Schools, to submit all federal, state, and local grants on behalf of the West Orange Board of Education.

B. CURRICULUM AND INSTRUCTION

1. Recommend approval of Applications for School Business requests. (Att. #9)
2. Recommend approval for field trips for the 2019-2020 school year. (Att. #10)
3. Superintendent recommends approval for field trip destinations for the 2019-2020 school year:

Destination	City	State
Capital One Field Maryland University Stadium	College Park	NJ
Courtyard Philadelphia Downtown Marriott	Philadelphia	PA
Don Bosco Preparatory High School	Ramsey	NJ
Monroe Township High School	Monroe Township	NJ
Pequest Trout Hatchery & Natural Resource Ed Center	Oxford	NJ
Underhill Sports Complex	Maplewood	NJ

4. Recommend approval for student teaching for the 2019-2020 school year (Att. #11)
5. Recommend approval of the 2019-2020 NJDOE Bilingual Waiver State Data Submission.
6. Recommend approval of the 2019-2020 Advancement via Individual Determination (AVID) Implementation Agreement Membership Fees in the amount of \$3,999.00.
7. Recommend renewal of Northwest Evaluation Association (NWEA) for Measures of Academic Progress (MAP) for Grades K-10 for the 2019-2020 school year in the amount of \$69,025.00.

C. FINANCE

a.) Special Services

1. Recommend approval for the following transportation service to the out-of-district placement for the 2019 Extended School Year Program (ESY) as follows:

Student #	Placement	Tuition	Budgeted/Unbudgeted
2706166	Harbor Haven Day Camp	Transportation for 4 weeks:\$700.00	Budgeted

2. Recommend approval for the following out-of-district placements for the 2019-2020 school year. (Att.# 12)
3. Recommend approval of contracts with Cerebral Palsy of North Jersey, Inc. Livingston, NJ, to continue to provide Physical Therapy Services for the 2019-2020 school year, not to exceed \$140,000.00:

Service	Rate
Physical Therapy Services, including travel	\$98.00/hour

4. Recommend approval of contracts with Cerebral Palsy of North Jersey, Inc. Livingston, NJ, to continue to provide Physical Therapy initial and e-evaluations for the 2019-2020 school year, not to exceed \$5,500.00:

Service	Rate
Initial Evaluations & Re-Evaluations for PT	\$375.00 per evaluation

5. Recommend approval of contracts with Cerebral Palsy of North Jersey, Inc. Livingston, NJ, to continue to provide the following services for the 2019-2020 school year, no to exceed \$12,500.00:

Service	Rate
Assistive Technology or Augmentative & Alternative Communication evaluation (combined assessment rate)	\$995.00 (\$1,500.00)

Augmentative & Alternative Communication training (minimum 2 hours).

\$200.00/hour

6. Recommend approval for the following service providers for related services for the 2019-2020 school year:

ID Number	Provider	Type of Service	Cost	Not to Exceed	Budgeted/ Unbudgeted
1805058	ATC Healthcare Services, LLC	Nursing Services	\$43.68/hour 4 hour/day	\$40,000.00	Budgeted
2506098	Creating Learning Studios, LLC	Occupational Therapy Services	\$180.00/week	\$9,360.00	Budgeted
2506098	North Jersey Outreach	Program Coordination ABA Therapy	\$80.00/hour 8 hours/week \$125.00/hour 2 hours/month	\$36,000.00	Budgeted
1609112	NJ Commission for the Blind and Visually Impaired Newark, NJ	Educational Level 2	\$4,500.00	\$4,500.00	Budgeted
1504060	NJ Commission for the Blind and Visually Impaired Newark, NJ	Educational Level 4	\$14,300.00	\$14,300.00	Budgeted
1205063	NJ Commission for the Blind and Visually Impaired Newark, NJ	Educational Level 4	\$14,300.00	\$14,300.00	Budgeted
1306052	NJ Commission for the Blind and Visually Impaired Newark, NJ	Educational Level 1	\$1,900.00	\$1,900.00	Budgeted
2907054	CPNJ After Hours Therapy Livingston, NJ	Physical Therapy	\$125.00/45 minutes session	\$9,900.00	Budgeted
1813029	Bayada Nurses	Nursing Services	\$45.00/hour	\$76,000.00	Budgeted
2506122	Vistas Education Partners	Orientation and Mobility Services	\$155.00/hour	\$20,000.00	Budgeted
1010091	Novogrow, LLC	Physical Therapy	\$135.00/hour	\$6,000.00	Budgeted
1607109	Heidi Miller Speech, LLC	Feeding and Speech Therapy	\$135.00/hour	\$50,000.00	Budgeted
2908102 2908103 236129	Jeremie Hafitz, LLC	Feeding Therapy	\$100.00/45minutes \$133.00/hour	\$40,700.00	Budgeted

7. Recommend the approval of the following tuition/extraordinary services adjustments for the 2016-2017 school year, as certified by the State of NJ Division of Administration and Finance:

School	Amount
Garden Academy	\$5,272.00

Washington Academy	\$390.00
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8. Recommend approval for the following tuition student(s) for the 2019-2020 school year:

Student #	School	Responsible District	Tuition Received
1601006	West Orange High School	Irvington	ESY Tuition: \$3,241.07 2019-2020 Tuition: \$24,308.00
1401002	West Orange High School	Livingston	\$24,308.00
1601008	West Orange High School	Irvington	ESY Tuition: \$3,241.07 ESY 1:1 Aide: \$2,424.45
236124	West Orange High School	North Plainfield	ESY Tuition: \$3,241.07 ESY 1:1 Aide: \$2,424.45

9. Recommend approval for the following providers for Independent Specialist Evaluations for the 2019-2020 school year:

Provider	Cost	Type of Evaluation/Service	Not to Exceed
Dr. Mark Faber	\$550 per Evaluation	Psychiatric Evaluation	\$7,700.00
Dr. Ellen Platt/ Platt Psychiatric	\$625 per Evaluation \$125 Expedited Fee \$150 per hour Translator Fee	Psychiatric Evaluation	\$15,000.00
Dr. Marilyn Kubichek	\$575 per Evaluation	Neurological Evaluation	\$14,375.00
Gringerbred Kids LLC Dr. Isabel Carotenuto	\$475 per Evaluation	Neurodevelopmental Evaluation	\$5,700.00

b.) Business Office

1. Recommend approval of the 7/22/19 Bills List:

Payroll/Benefits	\$10,005,674.78
Transportation	\$ 917,945.76
Tuition (Spec. Ed./Charter)	\$ 361,592.25
Instruction	\$ 130,160.29
Facilities	\$ 269,699.64
Capital Outlay	\$ 10,541.77
Grants	\$ 228,573.67
Food Service	\$ 686,309.43
Summer Enrichment	\$ 5,899.58
Debt Service	\$ 377,100.00
Support Svcs/Co-Curricular/Athletics/Misc.	<u>\$ 556,644.86</u>
	\$13,550,142.03

2. Recommend acceptance of the following grant/donation:

Donor	Recipient	Donation
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Rotary Club of West Orange	Washington School	\$1,500 for the District Rainbows Program
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3. Recommend approval of GL Group, Inc., Bloomingdale, NJ Change Order #GC-1 in the total amount of \$30,473 to be paid from the contract allowance of \$50,000 for material and labor for wall painting (\$19,000), and labor and material for rubber flooring installation and repairs (\$11,473), as recommended by Spiegle Architectural Group, with regard to the Locker Room Reconstruction Project at WOHS.
4. Recommend approval of renewal of the following bids for the 2019-2020 school year:

Bid #	Originally Awarded	Description	Award	Amount
17-01	5/9/16	Fire Alarm Monitoring	Triad Security Systems Union, NJ	Year 2 Renewal Option 7/1/19-6/30/20 \$7,800
18-08	5/7/18	Asphalt & Concrete Repair & New Work	Reivax Contracting Newark, NJ	Year 1 Renewal Option (7/1/19-6/30/20): Mason Journeyman (Straight Time) \$119.09/Hour Asphalt Journeyman (Straight Time) \$110.90/Hour Material Costs: 15% off MSRP/List
18-10	5/7/18	Fire Equipment & System Services District-Wide	Federal Fire Protection Inc. Berkeley Heights, NJ	Year 1 Renewal Option (7/1/19-6/30/20): Labor Rate (Straight Time) \$90.00/Hour Material Costs: 50% off MSRP/List
18-14	7/16/18	Building Hardware Material for All Schools	Main Street Hardware West Orange, NJ	Year 1 Renewal (7/1/19-6/30/20): Building Hardware Material Discounted: 22% off MSRP/List
18-19	11/20/18	Electrical Parts-District Wide	Jewel Electric Supply Jersey City, NJ	Year 1 Renewal Option (7/1/19-6/30/20) 66% off MSRP/List
18-20	12/11/18	Plumbing Repairs & Replacement, District-Wide	JMTK, LLC Sparta, NJ	Year 1 Renewal Option (7/1/19-6/30/20): Labor Rate: \$95/hour
18-21	12/11/18	Foam Roofing Repair & Replacement, District-Wide	Hygrade Insulators, Inc. Phillipsburg, NJ	Year 1 Renewal Option (7/1/19-6/30/20): Material & Labor: \$9.34/SF

5. Recommend approval of the following bid for the 2019-2020 school year: (Att. #13)

Bid #	Description	Award	Amount
19-14	Trailer Demolition-Redwood & Gregory	Tomco Construction, Inc. Mt. Arlington, NJ	\$96,788.44 (Trailer Demolition) \$18,000.00 (Alternate 1- Asphalt overlay)

6. Recommend approval of Revised State Contract Vendors for the 2018-2019 and 2019-2020 school years. (Att. #14)
7. Recommend approval of Revised Ed-Data Vendors for the 2018-2019 and 2019-2020 school years. (Att. #15)
8. Recommend approval of Revised Educational Services Commission of New Jersey Vendors for the 2018-2019 and 2019-2020 school year. (Att. #16)

9. Recommend approval of Revised Hunterdon County Educational Services Commission Vendors for the 2018-2019 and 2019-2020 school year. (Att. #17)
10. Recommend approval of submission of the IDEA (Individuals with Disabilities Education Improvement Act) Consolidated Grant for the period 7/1/19-6/30/20 in the following amounts:

Basic	\$1,667,437
Preschool	\$68,701
Non Public Proportionate Amount	\$182,097

11. Recommend approval of Methfessel & Werbel, Edison, NJ as special education counsel for the West Orange Schools for the 2018-2019 school year, in an amount not to exceed \$162,275 (previously approved not to exceed \$150,000 on 6/18/18 agenda).
12. Recommend approval of EI Associates, Cedar Knolls, NJ Proposal for Professional Architectural and Engineering Services as follows: (Att. #18)
 - November 2019 Referendum Project; Phase I Pre-Referendum Phase Services inclusive of Schematic Design and NJDOE Submission, \$141,600
 - LPRF (Long Range Facilities Plan) update, \$18,300
13. Recommend approval of contract with Maschio's Food Services, Inc., Chester, NJ and that we, the District, pay a management fee of \$140,000 for the 2019-2020 contract year. Be it further resolved that Maschio's Food Service, Inc. guarantee that the West Orange School District shall receive an annual return of \$321,826 for the 2019-2020 school year. (Att. #19)
14. Recommend approval of renewal of School Messenger Communicate for PowerSchool in the amount of \$18,921.87 for the 2019-2020 school year.
15. Recommend approval of renewal of contract with Frontline Technologies Group LLC for the 2019-2020 school year for:
 - Absence & Substitute Management, unlimited access, in the amount of \$34,447.80
 - Applicant Tracking, unlimited access, in the amount of \$5,462.17
16. Recommend renewal of OnCourse Systems for Education for Lesson Planner/ Web Site Hosting Module and Student Growth Objectives Module for the 2019-2020 school year in the amount of \$61,789.09.
17. Recommend approval of Non-Public State Aid for the 2019-2020 school year as follows:

School	Technology	Nursing	Textbook	Security
Golda Och Academy-Lower School	\$ 8,568.00	\$ 23,183.00	\$12,545.00	\$ 35,850.00
Golda Och Academy-Upper School	\$ 8,172.00	\$ 22,213.00	\$11,965.00	\$ 34,350.00

Playhouse	\$ 252.00	\$ 679.00	\$ 369.00	\$ 1,050.00
Seton Hall Prep	\$34,524.00	\$ 93,120.00	\$50,549.00	\$144,000.00
Total:	\$51,516.00	\$139,195.00	\$75,428.00	\$215,250.00

18. Recommend acceptance of bids received on July 18, 2019 and approval of award to TD Equipment Finance Inc., Option A for Lease Purchase Financing for the acquisition of ChromeBooks, laptops and desktops.

Bid Results 3 year Financing

Respondent	Index Federal Reserve H-15 Like term Constant Maturity%/ Index Date	Purchase Option Penalty (% of outstanding principal balance)	Rate Bid	Additional Fee	Total Cost of Financing	Recommend
US Bancorp Government Leasing and Finance, Inc. NJ	1.84% 3 yr Swaps 7/12/2019	103% or Break Funding	2.106%	No Fees	\$21,418.80	
Bank Funding LLC	1.85% 3 yr Swaps Three week Average	101%	2.28%	750.00 Escrow Fee	\$24,308.60	
MLC	1.84% 3 Yr Swaps 7/12/2019	101%	2.37%	\$250.00 Escrow Fee \$695.00 Document Fee		
Key Government Finance Inc.	1 Yr, Treasury Constant X .79	101% Yr. One Only	2.532%	No Fees	\$25,855.92	
TD Equipment Finance Inc. Option A	Cost of Funds	Yield Maintenance	2.054%	No Fees	\$21,178.82	Recommend
TD Equipment Finance Inc. Option B	Cost of Funds	No Penalty	2.0935%	No Fees	\$21,583.67	

19. Recommend acceptance of bids received on July 18, 2019 and approval of award to TD Equipment Finance Inc., Option A for Lease Purchase Financing for the acquisition of 2 54-Passenger School Buses, 1 24-Passenger School Bus, and 1 25-Passenger Wheelchair School Bus.

Bid Results 5 year financing

Respondent	Index Federal Reserve H-15 Like term Constant Maturity%/ Index Date	Purchase Option Penalty (% of outstanding principal balance)	Rate Bid	Additional Fee	Total Cost of Financing	Recommend

US Bancorp Government Leasing and Finance, Inc. NJ	1.863% 5 yr Swaps 7/12/2019	103% or Break Funding	2.227%	No Fees	\$16,879.84	
Bank Funding LLC	1.85% 3 Yr. # Week Average	101% Yrs	2.28%	750.00 Escrow Fee	\$18,157.10	
MLC	1.863% 5 Yr Swaps 7/12/2019	101%	2.45%	\$250.00 Escrow Fee \$695.00 Document Fee		
Key Government Finance Inc.	2 Yr, Treasury Constant X .79	101% Yrs. 1,2 & 3	2.408%	No Fees	\$18,279.98	
TD Equipment Finance Inc. Option A	Cost of Funds	Yield Maintenance	2.1014%	No Fees	\$16,017.25	Recommend
TD Equipment Finance Inc. Option B	Cost of Funds	No Penalty	2.2199%	No Fees	\$16,920.83	

D. REPORTS

1. Superintendent recommends to the Board of Education acceptance of the HIB Report ending July 22, 2019.
2. **Harassment, Intimidation and Bullying**

“Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 18A:37-17(b)(6)(c), at its meeting on June 17, 2019, the Superintendent reported HIB Incident Number(s) 102 to the Board; and

Whereas, on June 19, 2019 the parents and/or guardians of the students who are parties to the investigation received information about the investigation pursuant to N.J.S.A. 18A:37-17(b)(6)(d); and

Now, therefore, be it Resolved that the Board affirms the decision of the Superintendent concerning HIB Incident Number(s) 102 for the 2018-2019 school year for the reasons conveyed to the Board.”

XI. PETITIONS AND HEARINGS OF CITIZENS

XII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

XIII. NEXT BOARD MEETING to be held at 8:00 p.m. on August 12, 2019 at West Orange High School.

XIV. EXECUTIVE SESSION (as deemed necessary)

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to personnel, legal and miscellaneous confidential matters. Be it further

RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

XV. ADJOURNMENT

**WOHS Co-Curricular Assignments
2019-2020**

Club / Organization	Stipend	Advisor	Location
*African American Heritage Club (TRIAL)	\$366.00	Jason-Lamont Jackson	WOHS
*African American Heritage Club (TRIAL)	\$366.00	Jackie Headlum	WOHS
Air Force Jr. ROTC Coordinator	\$4,331.00	Joseph Marchesini	WOHS
Air Force Jr. ROTC Coordinator	\$4,331.00	Ricardo Thurston	WOHS
Jr. ROTC Rifle Team Drill	\$1,464.00	Paul Tavarone	WOHS
American Sign Language	\$1,464.00	Molley Wachtel	WOHS
Anime	\$1,464.00	Anthony Prasa	WOHS
Art	\$732.00	Kerry Pfingst	WOHS
Art	\$732.00	Nicole Krulik	WOHS
Art Honor Society	\$732.00	Nicole Krulik	WOHS
Asian Culture Club	\$1,464.00	Jennifer Studnicky	WOHS
Aspiring Writers Club	\$1,464.00	Tonio Favetta	WOHS
Astronomy	\$732.00	Shane Daiek	WOHS
Astronomy	\$732.00	Paul Tavarone	WOHS
Athletic Trainers Club	\$1,464.00	Eugene Palatianos	WOHS
Audio-Visual Aide	\$5,048.00	Kirk Roberts	WOHS
Chess	\$732.00	Ara Berberian	WOHS
Chess	\$732.00	Eric Sternberg	WOHS
Chinese	\$1,093.00	Yajing Li	WOHS
Chinese	\$1,093.00	Yun Abernathy	WOHS
Chinese Honor Society	\$418.00	Yajing Li	WOHS
Chinese Honor Society	\$418.00	Yun Abernathy	WOHS
Class Advisor: Freshman Class of 2023	\$1,093.00	Jaclyn Headlam	WOHS
Class Advisor: Freshman Class of 2023	\$1,093.00	Teresa Harris	WOHS
Class Advisor: Junior Class of 2021	\$2,158.00	Lauren Feehan	WOHS
Class Advisor: Junior Class of 2021	\$2,158.00	Michelle Morais-Lawrence	WOHS
Class Advisor: Senior Class of 2020	\$2,158.00	Heather Yates	WOHS
Class Advisor: Senior Class of 2020	\$2,158.00	Allan Norville	WOHS
Class Advisor: Sophomore Class of 2022	\$1,093.00	Gina Paradiso	WOHS
Class Advisor: Sophomore Class of 2022	\$1,093.00	Silverio Bastiao	WOHS
Color Guard: Winter Advisor	\$1,464.00	Erin Lagatic	WOHS
Color Guard: Winter Assistant Director	\$2,856.00	Daniel Velez	OOD
Color Guard: Winter Director	\$3,876.00	Kevin Schlear	OOD
Color Guard: Winter Instructor	\$1,530.00	Christina Doherty	OOD
Computer Coding (Video Game Designers)	\$1,464.00	David Leach	WOHS
Drama	\$1,464.00	Wendy Mapes	WOHS
Drill Team	\$3,765.00	Keisha Yarrell	WOHS
English Honor Society (Esriptus)	\$1,464.00	Molly Wachtel	WOHS
ESL	\$1,464.00	Saira Azad	WOHS
Fall Drama: Assistant to Director	\$699.00	Debi Coen	WOHS
Fall Drama: Director	\$5,241.00	Wendy Mapes	WOHS
Fall Drama: Lights	\$727.00	Lauren GrofTisza	WOHS
Fall Drama: Makeup	\$306.00	Andrea Torres	WOHS
Fall Drama: Publicity	\$363.00	Patricia Aldworth	WOHS
Fall Drama: Set Construction	\$1,212.00	Max Grossman	WOHS
Fall Drama: Set Design	\$605.00	Vacant	
Fall Drama: Sound	\$745.00	Kirk Roberts	WOHS
Fall Drama: Stagecraft	\$1,020.00	Max Grossman	WOHS
Fall Drama: Ticket Manager	\$332.00	Judy Jessup	WOHS

**WOHS Co-Curricular Assignments
2019-2020**

Club / Organization	Stipend	Advisor	Location
Family, Career & Community Leaders of America	\$1,464.00	Jill Kantrowicz	WOHS
Fight for Green (Environmental Club)	\$1,464.00	Peter Ficuciello	WOHS
First Responders/Law Enforcement	\$0.00	Edwin Diaz	WOHS
French Club	\$2,187.00	Dana Peart	WOHS
French Honor Society	\$836.00	Dana Peart	WOHS
Future Business Leaders of America	\$732.00	Anne Hanson	WOHS
Future Business Leaders of America	\$732.00	Maria Frangos	WOHS
Future Educators of America	\$1,464.00	Anne Hanson	WOHS
Gay Straight Alliance	\$712.00	Gail Bowsher	WOHS
Gay Straight Alliance	\$712.00	Simona Ascher	WOHS
*Girl Up (TRIAL)	\$732.00	Elicia Baker	WOHS
Glee	\$1,464.00	John Hellyer	WOHS
Health Careers (HOSA)	\$732.00	Catherine Connors	WOHS
Health Careers (HOSA)	\$732.00	Debra Franek	WOHS
Healthy Living	\$732.00	Karen Green	WOHS
Healthy Living	\$732.00	Mallory DeMarco	WOHS
Interact	\$1,464.00	Lori Bollotta	WOHS
Italian	\$1,093.00	Rosanna Zamloot	WOHS
Italian	\$1,093.00	Vincenza Amabile	WOHS
Italian Honor Society	\$418.00	Rosanna Zamloot	WOHS
Italian Honor Society	\$418.00	Vicenza Amabile	WOHS
Jazz Band I	\$2,187.00	Lewis Kelly	WOHS
Jazz Band II	\$2,187.00	Joshua Zimmer	WOHS
Junior States of America	\$732.00	Julie Brady	WOHS
Junior States of America	\$732.00	Gregory Saul	WOHS
Literary Magazine (Cobblestone)	\$1,464.00	Katie Baran	WOHS
Marching Band: Assistant Director	\$5,048.00	Chris Tarantino	WOHS
Marching Band: Assistant Director	\$5,048.00	Michael Denburg	WOHS
Marching Band: Assistant Director	\$5,048.00	Andrea Rommel	Wash/Redwood
Marching Band: Associate Director	\$5,209.00	Erin Lagatic	WOHS
Marching Band: Associate Director	\$1,302.00	Joshua Zimmer	WOHS
Marching Band: Color Guard	\$3,290.00	Christina Doherty	OOD
Marching Band: Color Guard Assistant Coordinator	\$4,080.00	Kevin Schlear	OOD
Marching Band: Color Guard Designer, Overall Effects and Drill Designer	\$3,060.00	Scott Tomlin	Hazel/St. Cloud
Marching Band: Color Guard Drill	\$1,530.00	Dan Velez	OOD
Marching Band: Color Guard Flags	\$2,040.00	Matthew Pouy	WOHS
Marching Band: Director	\$13,632.00	Lewis Kelly	WOHS
Marching Band: Percussion Instruction	\$1,530.00	Jeffrey Rubin	OOD
Marching Band: Percussion Instruction Volunteer	\$0.00	Nasir Foster	OOD
Marching Band: Visual Consultant	\$510.00	Brianna Todman	OOD
Marching Band: Visual Drill and Design	\$3,315.00	Chris Cubias	OOD
Marching Band: Visual Instruction	\$1,275.00	Benjamin Rivers	OOD
Marching Band: Visual Instruction	\$1,275.00	Matthew Pouy	WOHS
Math Honor Society (Mu Alpha Theta)	\$1,464.00	Jessica Nuzzi	WOHS
Math Team	\$2,187.00	Lynne Steinberg	WOHS

**WOHS Co-Curricular Assignments
2019-2020**

Club / Organization	Stipend	Advisor	Location
Mock Trial	\$1,464.00	Anthony Edelstein	WOHS
Mountaineer Auto Club	\$1,464.00	Rudolph Petrella	WOHS
Mountaineer Book Club	\$1,464.00	Beverly Tindall	WOHS
Music Honor Society	\$1,464.00	John Hellyer	WOHS
Music Production Club	\$4,765.00	Tyrone Corbett	OOD
National Honor Society	\$732.00	Greg Saul	WOHS
National Honor Society	\$732.00	Anna D'Elia	WOHS
Percussion Ensemble-Indoor: Assistant Director	\$1,049.00	Matthew Pouy	WOHS
Percussion Ensemble-Indoor: Director	\$2,096.00	Mike Denburg	WOHS
Percussion Ensemble-Indoor: Pit Technician	\$2,096.00	Jeffrey Rubin	OOD
Photography	\$1,464.00	Peter Ficuciello	WOHS
Project Adventure	\$732.00	Danielle Tracy	WOHS
Project Adventure	\$732.00	Brian Dillon	WOHS
Royal Strings	\$2,187.00	Cathy Solino	WOHS
School Store Management Club	\$1,530.00	Janelle Morales	WOHS
School Store Management Club	\$1,530.00	Maria Frangos	WOHS
Science Honor Society	\$732.00	Peter Tourian	WOHS
Science Honor Society	\$732.00	Eric Sternberg	WOHS
Science Olympiad	\$732.00	Shane Daiek	WOHS
Science Olympiad	\$732.00	Michele Schultz	WOHS
Science Team	\$438.00	Tagen Jacobus	WOHS
Science Team	\$218.70	Mark Kirchenbauer	WOHS
Science Team	\$1,530.00	Michele Schultz	WOHS
Screenwriters' Society	\$2,187.00	William Bradley	WOHS
Show Choir: Jubilee	\$1,464.00	Bill Farley	WOHS
Skills USA	\$1,464.00	Cheryl Dunlap	WOHS
Social Studies Honor Society (Rho Kappa)	\$732.00	Vacant	WOHS
Social Studies Honor Society (Rho Kappa)	\$732.00	Andrew Guglielmo	WOHS
Spanish	\$2,187.00	Carlos Perez	WOHS
Spanish Honor Society	\$836.00	Juan Roncero	WOHS
Spring Musical: Assistant to Director	\$1,212.00	John Hellyer	WOHS
Spring Musical: Choreographer	\$2,423.00	Melissa Sande	WOHS
Spring Musical: Costumer	\$2,423.00	Sharon Ortiz	WOHS
Spring Musical: Director	\$6,407.00	Wendy Mapes	WOHS
Spring Musical: Graphic Design	\$510.00	Debi Coen	WOHS
Spring Musical: Lights	\$1,454.00	Lauren Grof Tisza	WOHS
Spring Musical: Lobby Display	\$363.00	Vacant	
Spring Musical: Makeup	\$510.00	Andrea Torres	OOD
Spring Musical: Media Coordinator	\$1,454.00	Patricia Aldworth	WOHS
Spring Musical: Pit Orchestra Director	\$2,620.00	Erin Lagatic	WOHS
Spring Musical: Pit Orchestra Musician	\$ 120 per performance	TBD	
Spring Musical: Producer	\$2,187.00	Debi Coen	WOHS
Spring Musical: Rehearsal Pianist	\$1,464.00	Scott Burzynski	OOD
Spring Musical: Set Construction	\$1,212.00	Max Grossman	WOHS
Spring Musical: Set Design	\$1,817.00	TBD	
Spring Musical: Sound	\$1,454.00	Nicholas Von Hagel	OOD

**WOHS Co-Curricular Assignments
2019-2020**

Club / Organization	Stipend	Advisor	Location
Spring Musical: Stage Craft	\$1,020.00	Max Grossman	WOHS
Spring Musical: Ticket Manager	\$510.00	Judy Jessup	WOHS
Spring Musical: Vocal Director	\$2,620.00	John Hellyer	WOHS
Step Team Choreographer: Boys'	\$1,530.00	Keisha Yarrell	WOHS
Step Team: Boys'	\$3,777.00	Bill Farley	WOHS
Student Council	\$2,524.00	Catherine Connors	WOHS
Student Council	\$2,524.00	Katherine Garcia	WOHS
TCI Coordinator	\$4,331.00	Patricia Aldworth	WOHS
Technology Students Association	\$732.00	Max Grossman	WOHS
Technology Students Association	\$732.00	Rudolph Petrella	WOHS
The Pioneer - WOHS School Newspaper	\$3,600.00	Jennifer Dahl	WOHS
Thespians Honor Society	\$1,464.00	Wendy Mapes	WOHS
Three Dimensional Printing Club	\$1,464.00	Cindy Celi	WOHS
Ultimate Frisbee	\$1,464.00	Jonathan Tick	WOHS
Unity	\$1,464.00	David Sehr	WOHS
Yearbook	\$4,316.00	Megan Kiczek	WOHS

**Middle School Co-Curricular Assignments
2019-2020**

Activity	Name	Location	Stipends
Academically Speaking	Arturo Rodriguez	Edison	\$2,812
Art Club	Wendy Born	Edison	\$1,464
Audio Visual	Kelly Gambutti	Edison	\$1,406
Audio Visual	Joseph Romano	Edison	\$1,406
Chamber Strings	Angel Liu	Edison	\$1,464
Coding Club	Kathy Jackson	Edison	\$1,464
Conflict Resolution/Peer Mediation	Sylvia Watford	Edison	\$1,464
Digital Photography/Film Club	Adam Wasko	Edison	\$1,464
Drama: Choreographer	Bonnie Pomeroy	Edison	\$1,407
Drama: Director	Molly Eisen	Edison	\$1,407
Drama: Set Design/Construction	Wendy Born	Edison	\$1,407
Edison Singers	Bonnie Pomeroy	Edison	\$1,464
Envrionmental Club	William Fatica	Edison	\$732
Envrionmental Club	Eric Mains	Edison	\$732
Graphic Novel/Anime	Maheen Ahmad	Edison	\$732
Graphic Novel/Anime	Sheyla Jannah	Edison	\$732
Honors Band	Joseph Romano	Edison	\$1,464
Jazz Band	Joseph Romano	Edison	\$1,464
Literary Magazine	Maheen Ahmad	Edison	\$1,464
Newspaper	Adam Wasko	Edison	\$2,187
Organizational Club/Study Skills	Chitra Ramchandani	Edison	\$1,464
Science/STEM	Karissa Carsten	Edison	\$1,464
Service Club/Junior Interact	Sandra Bochese	Edison	\$1,464
Student Council	Jennifer Blume	Edison	\$2,812
Unity	Kristen Azzato	Edison	\$732
Unity	Jennifer Blume	Edison	\$732
Yearbook	Kristen Azzato	Edison	\$1,094
Yearbook	Jessica Corino	Edison	\$1,094
Academically Speaking	Lisa Touzeau	Liberty	\$2,812
African & Caribbean American Student Assoc.	Stephanie Nesbitt	Liberty	\$1,464
Art Club	Lisette Villalobos	Liberty	\$1,464
Audio Visual	Lisa Touzeau	Liberty	\$2,812
Chamber Chorus	Craig Sanphy	Liberty	\$1,464
Drama: Choreographer	Vacant	Liberty	\$1,407
Drama: Director	Lisette Villalobos	Liberty	\$2,812
Drama: Music Director	Ryan Krewer	Liberty	\$1,530
Drama: Set Design/Construction	Lisette Villalobos	Liberty	\$1,407
Helping Hands	Dianne Cardinali	Liberty	\$1,464
Italian Club	Carlo Felici	Liberty	\$1,464
Jazz Band	Ryan Krewer	Liberty	\$1,464
Math Club	Danielle Bridge	Liberty	\$1,464
Newspaper	Lisette Villalobos	Liberty	\$2,187
Science Club	Christina Faust	Liberty	\$732
Science Club	Alyssa Sylvester	Liberty	\$732
Select Strings	David Rimelis	Liberty	\$1,464
STEM	Maria David	Liberty	\$732

Middle School Co-Curricular Assignments

2019-2020

Activity	Name	Location	Stipends
STEM	Vincent DeJesus	Liberty	\$732
Student Council	Vincent DeJesus	Liberty	\$2,812
Student Council	Alyssa Sylvester	Liberty	\$1,406
Totally Tech	Michele DeMatteo	Liberty	\$1,464
Yearbook	Melissa Martino	Liberty	\$2,187
Academically Speaking	Joshua Goldfarb	Roosevelt	\$1,406
Academically Speaking	Jennnifer Marino	Roosevelt	\$1,406
Art Club	Janis Oliver	Roosevelt	\$1,464
Audio Visual	Joshua Goldfarb	Roosevelt	\$2,812
Culture Club	Leanna Amorim	Roosevelt	\$1,464
Drama: Choreographer	Tracy Gordon	Roosevelt	\$1,407
Drama: Director	Tracy Gordon	Roosevelt	\$2,812
Drama: Music Director	Colleen Martin	Roosevelt	\$1,530
Drama: Set Design/Construction	Vacant	Roosevelt	\$1,407
Garden Club	Rebecca Kalinak	Roosevelt	\$1,464
Gay Straight Alliance (GSA)	Hillary Rubenstein	Roosevelt	\$1,464
Jazz Band	Roger Bryson	Roosevelt	\$1,464
Majority Ambassadors/Peer Mediation	Nicole Eoon	Roosevelt	\$1,464
Math Club	Jennife Cataldo	Roosevelt	\$732
Math Club	Lisa Rocha	Roosevelt	\$732
Peer Tutoring	Karen Peyragrosse	Roosevelt	\$732
Peer Tutoring	Laura Santimauro	Roosevelt	\$732
Poetry	Sandra Marmolejos	Roosevelt	\$1,464
Science/Explorer's	Leanna Amorim	Roosevelt	\$732
Science/Explorer's	Diane Varela	Roosevelt	\$732
Select Chorus	Colleen Martin	Roosevelt	\$1,464
Select Strings	Vacant	Roosevelt	\$1,464
Service Club/Junior Interact	Tracy Gordon	Roosevelt	\$732
Service Club/Junior Interact	Jennifer Marino	Roosevelt	\$732
STEM	Kimberly Nguyen	Roosevelt	\$1,464
Strategic Gaming (Chess)	Laura Santimauro	Roosevelt	\$1,464
Student Council	Tracey Nardone	Roosevelt	\$1,406
Student Council	Diane Varela	Roosevelt	\$1,406
Totally Tech	Kelly McSharry	Roosevelt	\$1,464
Yearbook	Kelly McSharry	Roosevelt	\$2,187

**Middle School Team Leaders
2019-2020**

First	Last	Grade	Location	Stipend
Maheen	Ahmad	6	Edison	\$2,812
Bryan	Azzato	6	Edison	\$2,812
Jennifer	Blume	6	Edison	\$2,812
Christina	Ferinde	6	Edison	\$2,812
Pamela	Romanchuk	6	Edison	\$2,812
Sylvia	Watford	6	Edison	\$2,812
William	Dowd	7	Liberty	\$2,812
Nancy	Silva	7	Liberty	\$2,812
Vincent	DeJesus	8	Liberty	\$2,812
Melissa	Martino	8	Liberty	\$2,812
Joshua	Goldfarb	7	Roosevelt	\$2,812
Tracy	Gordon	7	Roosevelt	\$2,812
Laura	Santimauro	7	Roosevelt	\$2,812
Leanna	Amorim	8	Roosevelt	\$2,812
Tracey	Nardone	8	Roosevelt	\$2,812
Diane	Varela	8	Roosevelt	\$2,812

**Elementary School Clubs
2019-2020**

Location	Activity	Name	Stipend
Gregory	Conflict Resolution	Lisa Picini-Asman	\$488
Gregory	Conflict Resolution	Cheryl Dabroski	\$488
Gregory	Conflict Resolution	Joell DeNotaris	\$488
Gregory	Student Council	Consuelo Brennan	\$732
Gregory	Student Council	Jillian Massey	\$732
Hazel	Conflict Resolution	Karen Wagaman	\$1,464
Hazel	Student Council	Cindy Lombardi	\$732
Hazel	Student Council	Roseann Portuese	\$732
Kelly	Conflict Resolution	Florence Chirchiello	\$1,464
Kelly	Student Council	Anthony Carsillo	\$732
Kelly	Student Council	Amy Pacifico	\$732
Mt. Pleasant	Conflict Resolution	Jennifer Barta	\$732
Mt. Pleasant	Conflict Resolution	Lisa Struncis	\$732
Mt. Pleasant	Student Council	Diana Ferrera	\$488
Mt. Pleasant	Student Council	Wendy Japaz	\$488
Mt. Pleasant	Student Council	Jodi Lombardy	\$488
Redwood	Conflict Resolution	Kristin Dunleavy	\$1,464
Redwood	Student Council	Gerald Powers	\$1,464
St. Cloud	Conflict Resolution	Jenny Garcia-Rezik	\$1,464
St. Cloud	Student Council	Caroline Stoner	\$1,464
Washington	Conflict Resolution	Rene Wells	\$1,464
Washington	Conflict Resolution	Brandi Brennan	\$488
Washington	Student Council	Wayne Oakley	\$488
Washington	Student Council	Linda Perna	\$488

**Additional Assignments
As of 7/22/2019**

Name	Location	Position	Stipend	Effective Dates
Patricia Aldworth	WOHS	After School Library Media Center Program Substitute	\$35.70 per hour not to exceed 3 hours per week as assigned	2019-2020
Elicia Baker	WOHS	After School Library Media Center Program Substitute	\$35.70 per hour not to exceed 3 hours per week as assigned	2019-2020
Cristina Delaney	WOHS	After School Library Media Center Program Substitute	\$35.70 per hour not to exceed 3 hours per week as assigned	2019-2020
Anne Hanson	WOHS	After School Library Media Center Program Substitute	\$35.70 per hour not to exceed 3 hours per week as assigned	2019-2020
Julie Matz	WOHS	After School Library Media Center Program Substitute	\$35.70 per hour not to exceed 3 hours per week as assigned	2019-2020
Rachel Ostanski	WOHS	After School Library Media Center Program Substitute	\$35.70 per hour not to exceed 3 hours per week as assigned	2019-2020
Robbin Sweeney	WOHS	After School Library Media Center Program	\$35.70 per hour not to exceed 3 hours per week	2019-2020
Jonathan Tick	WOHS	After School Library Media Center Program Substitute	\$35.70 per hour not to exceed 3 hours per week as assigned	2019-2020
Beverly Tindall	WOHS	After School Library Media Center Program	\$35.70 per hour not to exceed 3 hours per week	2019-2020
Robin Berkowitz	St. Cloud	Curriculum Council	\$39.78 per hour as assigned	2019-2020
Debra Coen	WOHS	Curriculum Council	\$39.78 per hour as assigned	2019-2020
Tonio Favetta	WOHS	Curriculum Council	\$39.78 per hour as assigned	2019-2020
Tracy Gordon	Roosevelt	Curriculum Council	\$39.78 per hour as assigned	2019-2020
Timothy Miskimon	WOHS	Curriculum Council	\$39.78 per hour as assigned	2019-2020
Dianna Carpenito	BMELC	Extended School Year Program Paraprofessional	\$23.46 per hour not to exceed 20 hours per week	6/26/19 - 7/31/19
Lauren Salvatoriello Kelly	BMELC/ Kelly / Liberty	Extended School Year Program Paraprofessional	\$23.46 per hour not to exceed 20 hours per week	6/26/19 - 7/31/19
Melissa Halter Redwood	Central Office	NSO Year One Instructor: <i>Classroom Management-Setting the Tone, First Days of School, Rules and Responsibilities</i>	\$74.46 per hour not to exceed 2.5 hours amended	8/27/19
Aldo Casale	WOHS	Summer Counselor Work	\$408 per diem not to exceed 14 days amended	6/24/19 - 6/28/19 7/1/19 - 7/31/19 8/5/19 - 8/30/19
Kathryn Furey	WOHS	Summer Counselor Work	\$408 per diem not to exceed 11 days amended	6/24/19 - 6/28/19 7/1/19 - 7/31/19 8/5/19 - 8/30/19
Mary Kehoe	WOHS	Summer Counselor Work	\$408 per diem not to exceed 15 days amended	6/24/19 - 6/28/19 7/1/19 - 7/31/19 8/5/19 - 8/30/19

Name	Location	Position	Stipend	Effective Dates
Nicole Dalle-Molle	District	Summer CST School Psychologist to provide student evaluation	\$204 per evaluation not to exceed 1 evaluation	6/26/19 - 8/31/19
Dia DeAngelis	District	Summer CST Social Worker to provide student evaluation	\$204 per evaluation not to exceed 8 evaluations previously 5 evaluations	6/26/19 - 8/31/19
Dia DeAngelis	District	Summer CST Social Worker to provide student case management	\$66.30 per hour not to exceed 8 hours previously 5 hours	6/26/19 - 8/31/19
Madelaine Werner	District	Summer CST Social Worker to provide student evaluation	\$204 per evaluation not to exceed 5 evaluation	6/26/19 - 8/31/19
Madelaine Werner	District	Summer CST Social Worker to provide student case management	\$66.30 per hour not to exceed 5 hours	6/26/19 - 8/31/19
Gregory Marchesi St. Cloud	WOHS	Summer Enrichment Extended Day Program Physical Fitness	\$47 per hour not to exceed 8 hours per day amended	7/1/19 - 7/26/19
Nancy Mullin	WOHS	Supervisor additional summer work assignment	\$500 per diem not to exceed 6 days	7/1/19 - 8/30/19

***The Public Schools
West Orange, New Jersey***

I. Title: Academic Instructional Coach for Literacy

II. Qualifications:

1. NJ certification in Elementary Education
2. BA/BS in Elementary Education or a related field
3. Reading Specialist Certification
4. ESL and/or Bilingual Certification preferred
5. Experience in the field of literacy development
6. Experience with Instructional Coaching
7. Strong verbal and written communication skills in both English and Spanish
8. Firm understanding of and experience with balanced literacy and Reading / Writing Workshop model

III. Organizational Responsibilities

Reports to: Assistant Superintendent of Curriculum & Instruction, English Language Arts Supervisor, Principal

Supervises: N/A

IV. Job Goal

The Academic Instructional Coach for Literacy will provide instructional support and coaching to teachers as they work to ensure that each student is able to reach his or her academic potential. The primary role of the Academic Instructional Coach for Literacy is to work with teachers to support best practices in using data, providing analysis of school-wide trends in instruction, and making recommendations about potential next steps to address areas of need. As an advisor to teachers and the leadership team, the Academic Instructional Coach for Literacy is responsible for:

1. Fostering and developing collaborative relationships
2. instructional coaching including modeling, co-teaching, observing and providing feedback to enhance and support the development of literacy instruction within each classroom
3. supporting teachers in the implementation of the Units of Study and components of balanced literacy
4. analyzing data and forms of assessment in order to inform curriculum and instruction to meet individual student needs
5. creating system-wide instructional practices and procedures and facilitating professional development
6. building capacity within the school leadership and community to develop a strong literacy culture and consistency across the district

V. Performance Responsibilities

1. Increasing Student Performance / Intervention Programming
 - a. Work closely with the teachers and school leaders to strategically create and implement a plan to increase student achievement in ELA
 - b. Work with school administrators and academic support staff to develop practices and school structures that facilitate the improvement of ELA instruction and the appropriate interventions and supports for struggling students
 - c. Continuously monitor, track and analyze student achievement data in order to identify needed supports and strategies
2. Curriculum & Instruction
 - a. Play an integral role in the efforts to horizontally and vertically align the district's literacy curriculum
 - b. Support progress monitoring efforts throughout the schools to ensure student growth
 - c. Support the development of high-quality/effective ELA instruction in all schools, grades K-5; coach teachers to improve instructional planning, teaching practices, the use of data, assessment, and instructional technology

3. Identify, Analyze and Address Areas of Focus and Need
 - a. Aid in the development, securing and implementation of various assessment tools and techniques that will aid in the accurate diagnosis of reading and writing progress
 - b. Increase student achievement consistent with state standards
 - c. Lead, interpret and support data analysis to inform instruction
4. Instructional Coaching
 - a. Partner with classroom teachers for coaching cycles that include professional growth, goal setting and self-reflection by providing non-evaluative feedback
 - b. Provide training to assist teachers with implementing formative assessments, analyzing student work, and using data to improve instruction
 - c. Design and facilitate professional development that specifically meets the needs of students as identified through teacher input and assessment data
 - d. Design and facilitate professional development that specifically meets the needs of the instructional staff and school leaders as identified through teacher input and assessment data
 - e. Model, co-plan, co-teach, and provide feedback for the purpose of teacher growth and ensuring consistency in the instructional program
5. Foster and Develop Collaborative Relationships
 - a. Collaborate with supervisors, school leaders and classroom teachers to identify instructional priorities in the balanced literacy model and integrate interdisciplinary connections across content areas
 - b. Lead or participate in study groups and lesson studies
 - c. Collaborate with other district literacy coaches to ensure implementation of a cohesive, consistent program
 - d. Participate in PLC/grade level/ team meetings
6. Remain Current with Research and Best Practices
 - a. Research and provide content knowledge and resources to staff about learning and teaching literacy, including strategies for differentiation and intervention
 - b. Research and prepare materials for use by the teaching staff that support balanced literacy and a workshop model in an elementary classroom
 - c. Research and provide information and guidance regarding a range of various activities such as individual discussions (formal and informal), coaching cycles, demonstration lessons and professional learning communities
7. Professional Development
 - a. Facilitate professional development in the area of literacy, reading instruction and strategies for teachers
 - b. Collaborate with the Office of Curriculum & Instruction to plan and deliver professional development for new and returning staff members aligned to high priority initiatives and outcomes in the area of literacy.
 - c. Provide high quality professional development to improve content knowledge or classroom practices
 - d. Develop and present workshops/training for parents of ways to support literacy within the home environment
 - e. Serve as a member of various district committees pertaining to literacy development and instruction

VI. Terms of Employment:

10 month position

VII. Evaluation:

Performance will be evaluated in accordance with the Board's policy on evaluation on certified personnel.

Board Approval Date:

Academic Instructional Coach for Literacy 7.22.2019

West Orange Public Schools

HOURLY AND PER DIEM RATES 2019-2020

CATEGORY	AMOUNT		
	Standard (1-10 days)	Extended Assignment (11-30 days)	Long Term (31-60 days)
Substitutes: Teachers (CE, CEAS, Standard) Teachers (Substitute Certificate) Nurses Administrative Assistants Custodians	\$100.00/day \$90.00/day \$250.00/day \$70.00/day \$12.00/hour	\$200.00/day \$180.00/day	BA \$288/day - MA \$308/day
Home Instruction, Test Preparation & In-Service Instructors	\$74.46**		
Intramural Sports, Summer Workshops, & Curriculum Council	\$39.78/hour**		
In-Service Course Work	\$39.78/hour**		
Official Chaperones (school dances & other co-educational social activities) & State Music Auditions	\$122.40/evening**		
Overnight Chaperones	\$216.24/evening**		
Guidance Summer Work (per diem)	\$408.00 per day**		
Lunch Aides (not to exceed assigned hours)	\$18.96 per hour		
Clerical Aides (not to exceed 7 hrs / day)	\$19.56 per hour		
Greeters	\$19.56 per hour		
Student Help	\$10.00 per hour		
Transportation Allowance (prevailing IRS approved rate)	.31 mile		

County Substitute Certificates may be issued for a 5-year period but the holder can serve no more than 20 consecutive days in the same position in one school district during the school year. Such certificate, which is issued by the County Superintendent of Schools, carries none of the accrued benefits, such as pension and tenure, to which a regularly-employed teacher is entitled.

**WOEA-Negotiated

BOARD APPROVED: 7/22/2019

Applications for Absence for School Business 2019-2020
7-22-19

Name	Position	School	Conference	Dates	Amount	Funded
Kathy Bissett	Assistant to Business Administrator	Administration Building	Records Retention - The ARTEMIS system Robbinsville, NJ	8/15/19	\$100.00	Local
John Calavano	Business Administrator	Administration Building	Legislative & Legal Update Rockaway, NJ	9/24/19	\$100.00	Local
John Calavano	Business Administrator	Administration Building	Office of State Comptroller and Purchasing Reporting Requirements / State Reporting Requirements including ASSA and DRTRS Rockaway, NJ	10/8/19	\$100.00	Local
John Calavano	Business Administrator	Administration Building	Tax Sheltered Annuities & Other Personal Financial Plans Rockaway, NJ	11/21/19	\$100.00	Local
John Calavano	Business Administrator	Administration Building	Negotiating Your Health Benefits / Procuring Insurances (Property, Casualty, W.C.) Rockaway, NJ	12/10/19	\$100.00	Local
John Calavano	Business Administrator	Administration Building	New Jersey Pension Systems Rockaway, NJ	1/22/20	\$100.00	Local
April Clark	Art Teacher	WOHS	New Jersey Art Educators Annual Conference Long Branch, NJ	10/7/19	\$100.00 \$ 85.00	Local Teacher Pays
Kelly Clancy	Special Education Teacher	Kelly	Orton Gillingham: Moving the Upper Level Student Forward Madison, NJ	7/31/19	\$ 75.00	Local
Diana DaCosta	Technology Integration Specialist	Administration Building	FRS-NJ In Person Committee Meeting Trenton, NJ	7/24/19	\$0	
Tara Donatiello	School Counselor	St. Cloud	NJSCA Fall Conference Edison, NJ	10/4/19	\$109.00	Local
Rosalie Dudkiewicz	School Nurse	WOHS	28th Annual NJAAP School Health Conference Somerset, NJ	10/16/19	\$222.28	Local
Cheryl Dunlap	Business Education Teacher	WOHS	Washington Leadership Training Institute Alexandria, VA	9/21/19 - 9/25/19	\$2,029.76	Local

Tonio Favetta	ELA Teacher	WOHS	English Literature & Composition - Rutgers University APSI at Point Pleasant, NJ	7/22/19 - 7/25/19	\$1,025.00	Local
Ana Flores	Assistant Business Administrator	Administration Building	Legislative & Legal Update Rockaway, NJ	9/24/19	\$100.00	Local
Ana Flores	Assistant Business Administrator	Administration Building	Office of State Comptroller and Purchasing Reporting Requirements / State Reporting Requirements including ASSA and DRTRS Rockaway, NJ	10/8/19	\$100.00	Local
Ana Flores	Assistant Business Administrator	Administration Building	Tax Sheltered Annuities & Other Personal Financial Plans Rockaway, NJ	11/21/19	\$100.00	Local
Terry Granato	Director ESSA/Title I	Administration Building	FY2020 ESEA Application Work Session - Essex/Hudson Counties Scotch Plains, NJ	6/21/19	\$0	
Gina Graziosa	Health & Phys Ed Teacher	WOHS	Project Adventure - Adventure Programming Beverly, MA	9/26/19 - 9/29/19	\$1,111.50	Local
Kimya Jackson	Acting Assistant Principal	Redwood	Facilitating Restorative Conferences IIRP Bethlehem, PA	7/31/19 - 8/1/19	\$584.34	Local
Kimya Jackson	Acting Assistant Principal	Redwood	NNER Annual Conference "Excuse Me, Would You Mind Repeating Yourself?" Fort Collins, CO	10/16/19-10/18/19	\$0	
Nicole Krulik	Art Teacher	WOHS	New Jersey Art Educators Annual Conference Long Branch, NJ	10/7/19	\$100.00 \$ 85.00	Local Teacher Pays
Diane LaPenta	Art Teacher	WOHS	New Jersey Art Educators Annual Conference Long Branch, NJ	10/7/19	\$100.00 \$ 85.00	Local Teacher Pays
Louis Pallante	School Counselor	WOHS	Collegeboard Counselor Workshop Paramus, NJ	10/4/19	\$0	
Lou Quagliato	Director of Fine Arts	Administration	New Jersey Music Administrators (NJMAA) Workshop/Round Table and Executive Board Meetings for the 2019-2020 School Year New Brunswick, NJ	9/13/19, 10/4/19, 11/1/19, 12/6/19, 1/3/20, 2/7/20, 3/6/20, 4/3/20, 5/1/20, 6/5/20	\$0	
Rachel Rosen	School Counselor	WOHS	HESAA School Counseling Training Paramus, NJ	10/16/19	\$0	

Fil Santiago	Director of Technology	Administration Building	FRS-NJ In Person Committee Meeting Trenton, NJ	7/24/19, 7/30/19	\$0	
Jennifer Sissman	Reading Specialist	Hazel	Center for Literacy Development 52nd Annual Conference New Brunswick, NJ	10/25/19	\$200.11	Local

West Orange School District Field Trips / Overnight Field Trips
2019- 2020 School Year
July 22, 2019

School	Grades	Course / Group	Destination	City	State
LIBERTY	9-12	W.O. POLICE DEPT.	Pequest Trout Hatchery & Natural Resource Ed Ctr	Oxford	NJ
ROOSEVELT	7-8	EXPLORER'S CLUB	New Jersey Sea Grant Consortium	Highlands	NJ
ROOSEVELT	7-8	EXPLORER'S CLUB	Sterling Hill Mining Museum	Ogdensburg	NJ
WOHS	9-12	MARCHING BAND	Jefferson Township HS	Oak Ridge	NJ
WOHS	9-12	MARCHING BAND	Scotch Plains-Fanwood PS - SPF HS	Scotch Plains	NJ
WOHS	9-12	MARCHING BAND	Roxbury HS	Succasunna	NJ
WOHS	9-12	MARCHING BAND	Monroe Township HS	Monroe Township	NJ
WOHS	9-12	MARCHING BAND	Verona PS - Verona HS	Verona	NJ
WOHS	9-12	MARCHING BAND	Lake Owego Camp - Summer	Greeley	PA
WOHS	9-12	MARCHING BAND	West Orange HS - Conforti	West Orange	NJ
WOHS	9-12	MARCHING BAND	Don Bosco Preparatory HS	Ramsey	NJ
WOHS	9-12	MARCHING BAND	Underhill Sports Complex	Maplewood	NJ
WOHS	9-12	MARCHING BAND	Passaic County Technical Institute Football Field	Wayne	NJ
WOHS	9-12	STUDENT COUNCIL	Mount Olive HS	Flanders	NJ
WOHS	9-12	STUDENT COUNCIL	The College of New Jersey - TCNJ	Ewing Township	NJ

West Orange School District
Overnight Field Trips

School	Grades	Course / Group	Destination	City	State
WOHS	9-12	STUDENT COUNCIL	Courtyard Philadelphia Downtown	Philadelphia	PA
WOHS	9-12	SKILLS USA	Hilton Alexandria Mark Center	Alexandria	VA
WOHS	9-12	MARCHING BAND	Maryland University Stadium	College Park	MD

Student Teaching / Practicum 2019-2020**7.22.19**

Student Teacher Candidate	Affiliated University	Effective Dates
Magaly Cintron-Joseph	Montclair State University	9/4/19 - 12/20/19
Veronica Harrison	Seton Hall University	9/6/19 - 6/12/20
Stephen Murphy	University of Mount Olive	9/6/19 - 6/12/20

1. Recommend approval for the following out of district placements for the 2019-2020 school year:

Student #	Placement	Tuition	Budgeted/Unbudgeted
1608088	The Newmark School	Tuition: \$57,373.20 180 days @ \$318.74/day	Budgeted
1108035	The Newmark School	Tuition: \$63,110.52 198 days @ \$318.74/day	Budgeted
2908098	The Newmark School	Tuition: \$57,373.20 180 days @ \$318.74/day	Budgeted
1304008	The Newmark School	Tuition: \$57,373.20 180 days @ \$318.74/day	Unbudgeted
2604108	Mountain Lakes Board of Education	Tuition: \$69,000.00 Occupational Therapy: \$1,000.00	Budgeted
2604108	Mountain Lakes Board of Education	Extended School Year Tuition: \$6,900.00	Budgeted
1705068	Mountain Lakes Board of Education	Tuition: \$65,000.00 Speech Therapy: \$1,000.00 1:1 Aide: \$43,440.00	Budgeted
1705068	Mountain Lakes Board of Education	Extended School Year Tuition: \$6,500.00 1:1 Aide: \$4,344.00	Budgeted
1406078	Mountain Lakes Board of Education	Tuition: \$65,000.00 Speech Therapy: \$1,000.00	Budgeted
1406078	Mountain Lakes Board of Education	Extended School Year Tuition: \$6,500.00	Budgeted
2704003	Montgomery Academy	Tuition: \$72,512.00 200 days @ \$362.56/day	Budgeted
1806071	CHA Learning Center, Inc. t/a Honor Ridge Academy	Tuition: \$87,756.00 213 days @ \$412.00/day	Budgeted
1207138	CHA Learning Center, Inc. t/a Honor Ridge Academy	Tuition: \$87,756.00 213 days @ \$412.00/day	Budgeted
1406082	Academy 360-Lower School	Tuition: \$77,694.96 206 days @ \$ 377.16/day 1:1 Aide: \$33,990.00 206 days @ \$165.00/day	Budgeted
2907120	Academy 360-Lower School	Tuition: \$77,694.96 206 days @ \$ 377.16/day 1:1 Aide: \$33,990.00 206 days @ \$165.00/day	Budgeted
1204079	Academy 360-Lower School	Tuition: \$77,694.96 206 days @ \$ 377.16/day	Budgeted

2806059	Academy 360-Lower School	Tuition: \$77,694.96 206 days @ \$ 377.16/day 1:1 Aide: \$33,990.00 206 days @ \$165.00/day	Budgeted
216083	Academy 360-Upper School	Tuition: \$77,381.84 206 days @ \$ 375.64/day	Budgeted
246125	Academy 360-Upper School	Tuition: \$77,381.84 206 days @ \$ 375.64/day	Budgeted
1209097	Deron School of N.J.	Tuition: \$64,984.50 210 days @ \$309.45/day	Budgeted
236118	Deron School of N.J.	Tuition: \$64,984.50 210 days @ \$309.45/day	Budgeted
2706125	YCS-Sawtelle Learning Center	Tuition: \$66,706.79 199 days @ 335.21/day	Budgeted
2706137	YCS-Sawtelle Learning Center	Tuition: \$66,706.79 199 days @ 335.21/day 1:1 Aide: \$40,241.78 199 days @ \$202.22/day	Budgeted
1105097	YCS-Sawtelle Learning Center	Tuition: \$75,982.18 199 days @ \$381.82	Budgeted
2806017	Chancellor Academy	Tuition: \$71,187.00 183 days @ \$389.00/day	Budgeted
1004094	Arc Kohler School	Tuition: \$86,430.89 221 days @ \$391.09/day	Budgeted
1810076	Benway School	Tuition: \$84,955.86 214 days @ \$396.99/day	Budgeted
2906068	Horizon Lower School	Tuition: \$84,665.70 210 days @ \$403.17/day 1:1 Aide: \$38,850.00 210 days @ \$185.00/day	Budgeted
2806125	Horizon Lower School	Tuition: \$84,665.70 210 days @ \$403.17/day	Budgeted
1608087	Horizon Lower School	Tuition: \$84,665.70 210 days @ \$403.17/day 1:1 Aide: \$38,850.00 210 days @ \$185.00/day	Budgeted
2806078	Horizon High School	Tuition: \$82,876.50 210 days @ \$394.65/day 1:1 Aide: \$40,950.00 210 days @ \$195.00/day	Budgeted
1411025	Horizon High School	Tuition: \$82,876.50 210 days @ \$394.65/day 1:1 Aide: \$40,950.00 210 days @ \$195.00/day	Budgeted

1103027	Horizon High School	Tuition: \$82,876.50 210 days @ \$394.65/day 1:1 Aide: \$40,950.00 210 days @ \$195.00/day	Budgeted
216104	Felician School for Exceptional Children	Tuition: \$63,497.04 204 days @ \$311.26/day	Budgeted
1502037	Holmstead School	Tuition: \$56,784.60 180 days @ \$315.47/day	Budgeted
2808032	Roselle Park	Tuition: \$34,267.00	Budgeted
1008045	Cornerstone Day School	Tuition: \$86,358.80 220 days @ \$392.54/day	Unbudgeted
1408049	Benway School	Tuition: \$ 73,046.16 184 days @ \$396.99	Budgeted

**West Orange Public Schools
West Orange, New Jersey 07052**

BID SUMMARY AND CONTRACT AWARD RECOMMENDATION

On authorization of the Business Administrator formal bids were solicited for trailer demolition at Redwood and Gregory schools, Bid 19-14. This solicitation was made by advertised Public Notice appearing in the Star Ledger on June 14, 2019.

Bids were sent to the following vendors:

Drill Construction, Inc.	Constructconnect	William Kohl Construction
Tomco Construction, Inc.	Yannuzzi Group, Inc.	Prime Vendor, Inc.
Two Brothers Contracting	Site Enterprises, Inc.	Tricon Enterprises, Inc.
MBT Contracting, LLC	Department of Corrections	

Sealed bids were opened and read aloud on Tuesday July 9, 2019 at 11:00 AM at the Administration Building in Room 103.

Those in attendance were:

<u>Name</u>	<u>Firm</u>
Robert Csigi	WOBOE
John Calavano	WOBOE
Kathy McCormick	WOBOE
Eric Keys	Site Enterprise, Inc.
Alyssa Yannuzzi	Yannuzzi Group
Nita Galate	Tomco Construction

Proposal was received from the following company:

Tomco Construction, Inc.	\$96,788.44
Alternate 1 (asphalt)	\$18,000
Site Enterprises, Inc.	\$145,000
Alternate 1 (asphalt)	\$20,000
Yannuzzi Group, Inc	\$105,000
Alternate 1 (asphalt)	\$20,000
Two Brothers Contracting, Inc.	\$140,000
Alternate 1 (asphalt)	\$24,000

Recommend award of a contract of the bid submitted by Tomco Construction, Inc, Mt. Arlington, NJ, for trailer demolition at Redwood and Gregory Schools in the amount of \$96,788.44 (trailer demolition) plus Alternate 1 \$18,000 (asphalt overlay) for a total of \$114,788.44.

**West Orange Board of Education
State Contract Vendors
2018-2019 School Year**

Company	Category	Contract #	Exp. Date
Barracuda Networks, Inc.	Data Communications Equipment	88792	05/31/19
Brodart	Classroom & Library Furniture	83737	04/11/19
Bus Parts Warehouse	Automotive Parts for Heavy Duty Vehicles	42088	08/09/19
CDW Government LLC	Software License	89849	06/30/20
Cisco Systems, Inc.	Data Communications Equipment (see below)	87720	05/31/19
Computer Design & Integration LLC	Authorized Dealer		
CDW Government LLD	Authorized Dealer		
DynTek	Authorized Dealer		
ePlus Technology	Authorized Dealer		
SHI International	Authorized Dealer		
Cisco Systems, Inc.	Computer Equipment, Peripherals & Related Services	89966	03/31/20
Computer Design & Integration LLC	Authorized Dealer		
CQI	Water Treatment & Maintenance Services	42244	09/30/19
Dell Marketing, LP	Data Communications Equipment	88796	05/31/19
Dell Marketing, LP	Software License and Related Ser.	89850	06/30/20
Dell Marketing, LP	Computer Equipment, Peripherals & Related Services	19-Tele-00656	03/31/20
Fastenal	Industrial/MRO Supplies & Equipment	79873	09/30/18
Haskell Office Furniture	Furniture Office, Lounge	81716	07/31/18
School Specialty	Authorized Dealer		
Hewlett Packard	Data Communications Equipment (see below)	88130	05/31/19
CDW Government	Authorized Dealer		
ePlus Technology	Authorized Dealer		
SHI International	Authorized Dealer		
HON Company	Furniture Office, Lounge	81641	07/31/18
W.B. Mason	Authorized Dealer		
Madison Plumbing Supply	Plumbing & Heating Supplies & Equipment	89797	10/30/18
Mannington Mills	Carpet/Flooring Supply & Install	81751	06/30/20
RFS Commercial	Authorized Dealer		
On Site Fleet Service Inc.	Maint. & Repair for Heavy Duty Vehicles	89273	07/20/18
Pitney Bowes	Mailroom Equipment & Maintenance	78237	01/28/19
RD Sales Door & Hardware LLC	Locking Hardware (parts only)	87241	07/31/18
SHI International Corporation	Software License	89851	06/30/20
Storr Tractor Company	Parts/Repairs for Lawn & Grounds Equip.	43038	02/16/20
W.B. Mason	Office Supplies & Recycled Copy Paper	88839	05/06/19
W.W. Grainger	Industrial/MRO Supplies & Equip.	79875	09/30/18

Chas S Winner Inc (DBA Winner Ford)	Vehicles, Trucks, Class 3 Pickup/Utility/Dump	88758	3/18/19
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**West Orange Board of Education
State Contract Vendors
2019-2020 School Year**

Company	Category	Contract #	Exp. Date
Brodart	Classroom & Library Furniture	83737	04/11/20
CDW Government LLC	Software License	89849	06/30/20
Cisco Systems, Inc.	Data Communications Equipment (see below)	87720	05/31/20
CDW Government LLD	Vendor		
Computer Design & Integration, LLC	Vendor		
DynTek	Vendor		
ePlus Technology	Vendor		
New Era Technology NJ, Inc.	Vendor		
SHI International	Vendor		
Cisco Systems, Inc.	Computer Equipment, Peripherals & Related Services	89966	03/31/20
Computer Design & Integration LLC	Authorized Dealer		
CQI	Water Treatment & Maintenance Services	42244	9/30/19
Datum Filing Systems Inc.	Furniture: Office, Lounge	81606	04/30/20
W.B. Mason	Authorized Dealer		
Dell Marketing, LP	Data Communications Equipment	88796	05/31/20
Dell Marketing, LP	Software License and Related Ser.	89850	06/30/20
Dell Marketing, LP	Computer Equipment, Peripherals & Related Services	19-Tele-00656	03/31/20
Dencompany LLC *	Automotive Parts for Heavy Duty Vehicles	42088	08/09/19
Haskell Office Furniture	Furniture: Office, Lounge	81716	04/30/20
Hewlett Packard	Data Communications Equipment (see below)	88130	05/31/20
ePlus Technology	Vendor		
SHI International	Vendor		
HON Company	Furniture Office, Lounge	81641	04/30/20
Lawson Products	Parts & Repairs for Lawn & Grounds Equip.	43023	2/16/20
Mannington Mills	Carpet/Flooring Supply & Install	81751	6/30/20
RFS Commercial	Authorized Dealer		
Millennium Communications Group	Communications Wiring Services	88740	03/19/20
On Site Fleet Service Inc.	Maint. & Repair for Heavy Duty Vehicles	89273	07/20/19
Pitney Bowes	Mailroom Equipment & Maintenance	41258	04/14/20
RD Sales Door & Hardware LLC	Locking Hardware (parts only)	87241	07/31/19
SHI International Corporation	Software License & Related Services	89851	06/30/20
Storr Tractor Company	Parts/Repairs for Lawn & Grounds Equip.	43038	02/16/20
W.B. Mason	Office Supplies & Recycled Copy Paper	0000003	05/06/20
Chas S Winner Inc (DBA Winner Ford)	Vehicles, Trucks, Class 3 Pickup/Utility/Dump	88758	3/18/20

* Formerly Bus Parts Warehouse

**West Orange Board of Education
Ed-Data Vendors
2018-2019 School Year
REVISED**

Vendor	Bid #
Ahera Consultants	8535
Alliance	9163
Arbor Scientific	8625
Blick Art Materials LLC	8647
Carolina Biological Supply Company	8625
Cascade School Supplies, Inc.	8647; 8123; 8664; 8672
Cascio Interstate Music dba Interstate Music	8650
Catalano Musical Products	8650
Ceramic Supply, Inc.	8647
Charles J. Becker & Bro./Becker's School Supplies	8672
Combustion Service	9177
DEMCO, Inc.	8664
Discount School Supply/Early Childhood, LLC	8672
EAI Education/Eric Armin Inc.	8625; 8672; 8667
Electronix Express (R.S.R. Electronics Inc.)	8648
Elevator Maintenance	8411
Fisher Scientific Company LLC	8625
Flinn Scientific, Inc.	8625
Frey Scientific (School Specialty Company)	8625; 8595
Henry Schein, Inc.	8629
K&S Music Inc.	8650
Kaplan Early Learning Company	8672
Klingspor Corporation	8648
Kurtz Bros., Inc.	8672
Lakeshore Learning Materials	8672
Mathusek	8556
MEDCO Supply Co.	8629
METCO Supply Inc.	8625
Midwest Technology Products	8648
Music & Arts	8650
Music in Motion	8650
NASCO Education LLC	8628; 8647; 8627; 8625; 8595; 8672; 8667
National Art & School Supplies Inc.	8647
New Era Technology	8599
Parco Scientific Company	8625
Passon's Sports & US Games/BSN Sports	8628
Paxton/Patterson LLC	8648
Pioneer Manufacturing	9299
Pitsco Education/Hearlihy	8648; 8625

**West Orange Board of Education
Ed-Data Vendors
2018-2019 School Year
REVISED**

Vendor	Bid #
Premier Business Solutions	9369
Really Good Stuff	8672
Sam Ash Music Corporation	8650
S.A.N.E.	8627
Sargent Welch/VWR International, LLC	8625
School Health Corporation	8629; 8669
School Specialty Inc./Sportime	8628
School Specialty/Abilitations	8669
School Specialty/Childcraft	8672
School Specialty/Sax Arts Education	8647
Shar Products Company	8650
Staples Contract & Commercial, Inc.	8004
Super Duper Publications	8669
Teacher's Discovery/American Eagle Co. Inc.	8666
The Library Store, Inc.	8664
Triarco Arts & Crafts, LLC	8647
W.B. Mason Co., Inc.	8647; 8855
Ward's Scientific/VWR International, LLC	8625; 8595
Washington Professional Systems	8650

West Orange Board of Education
Ed-Data Vendors
2019-2020 School Year
REVISED

Vendor	Bid #
Ahera Consultants	8535
Alliance	9163
Arbor Scientific	9449
B&H Foto & Electronics Corp.	9306
Blick Art Materials LLC	9271
Camcor, Inc.	9306
Carolina Biological Supply Company	9449
Cascade School Supplies, Inc.	9271; 9326; 9293; 9367
Cascio Interstate Music dba Interstate Music	9298
Ceramic Supply, Inc.	9271
Charles J. Becker & Bro./Becker's School Supplies	9275; 9334
Combustion Service	9177
DEMCO, Inc.	9293
Discount School Supply/Early Childhood, LLC	9275
EAI Education/Eric Armin Inc.	9449; 9325
Elevator Maintenance	8411
EMEX	
Extra Innings Mount Laurel	9299; 9608
Fisher Scientific Company LLC	9449
Flaghouse Inc.	9299; 9334
Flinn Scientific, Inc.	9449
Frey Scientific (School Specialty Company)	9449; 9148
Henry Schein, Inc.	9300
K&S Music Inc.	9298
Kaplan Early Learning Company	9275
Kurtz Bros., Inc.	9275
Lakeshore Learning Materials	9275
Leisure Sporting Goods	9299
Levy's, Inc.	9299; 9608
Longstreth Sporting Goods, LLC	9299
Maintenance Supply Company	9295
Massapequa Soccer Shop LLC	9608
Mathusek	8556
MEDCO Supply Co. dba Performance Health	9300
METCO Supply Inc.	9269; 9295
Metro Team Outfitters, Inc.	9608
Metuchen Center Inc.	9608
Midwest Technology Products	9295
Music & Arts	9298
Music in Motion	9298

**West Orange Board of Education
Ed-Data Vendors
2019-2020 School Year
REVISED**

Vendor	Bid #
NASCO Education LLC	9273; 9271; 9269; 9449; 9148; 9275; 9334; 9325
National Art & School Supplies Inc.	9271
New Era Technology	8599
On-Site Fleet Service, Inc.	8565
Palos Sports, Inc. DBA School Health Corp.	9273
Paper Clips, Inc.	9306
Parco Scientific Company	9449
Passon's Sports & US Games/BSN Sports/Varsity Sport	9273; 9299; 9608
Paxton/Patterson LLC	9295
PC University Distributors, Inc.	9306
Pioneer Manufacturing	9299
Pitsco Education	9449; 9295; 9327
Premier Business Solutions	9369
R&R Trophy & Sporting Goods Co.	9299; 9608
Really Good Stuff	9275; 9367
Rhythm Band Instruments, LLC	9298
S&S Worldwide, Inc.	9275; 9334
S.A.N.E.	9269
Sargent Welch/VWR International, LLC	9449
School Health Corporation	9300; 9334
School Specialty Inc./EDU Essentials	9306
School Specialty Inc./Sportime	9273
School Specialty/Abilitations	9334
School Specialty/Childcraft	9275
School Specialty/Sax Arts Education	9271
Shar Products Company	9298
Sportsman's dba George L. Haider Inc.	9299; 9608
Staples Business Advantage	8004
Super Duper Publications	9334
Teacher's Discovery/American Eagle Co. Inc.	9305
The Library Store, Inc.	9293
Triarco Arts & Crafts, LLC	9271
Triple Crown Sports, Inc.	9608
United Supply Corp.	9275
Valiant National/ALLTEC	9306
Valley Litho Supply Co.	9454
Varsity Spirit Fashion	9608
W.B. Mason Co., Inc.	9271; 9461
W.W. Grainger, Inc.	9336
Walters' Swim Supplies, Inc.	9608
Ward's Scientific/VWR International, LLC	9449; 9148

**West Orange Board of Education
Ed-Data Vendors
2019-2020 School Year
REVISED**

Vendor	Bid #
Washington Professional Systems	9298
Winning Teams by Nissel, LLC	9273; 9299
ZAMS, Inc.	9608

**West Orange Board of Education
Educational Services Commission of New Jersey
2018-2019 School Year
REVISED**

Vendor	Bid #
AccuScan and Foveonics	ESCNJ 16/17-48
Alarm & Communications Technologies	ESCNJ 17/18-59
Allied Fire & Safety Equipment Co. Inc.	ESCNJ 17/18-33
American Paper & Supply	ESCNJ 17/18-47
Apple	MRESC 15/16-69
ATRA Janitorial Supply Co., Inc.	MRESC 15/16-44; ESCNJ 17/18-47
Beyer of Morristown	ESCNJ 17/18-44
Beyer Ford	ESCNJ 17/18-44
Bio-Shine, Inc.	MRESC 15/16-44; ESCNJ 17/18-47
CDW-G	ESCNJ 18/19-03
Commercial Interiors Direct	MRESC 14/15-79; ESCNJ 17/18-16
C-Power Energy Management	MRESC 13/14-51
David Weber	ESCNJ 18/19-19
Delta-T Group	MRESC 15/16-12
Dude Solutions, Inc.	MRESC/AEPA 16-A
Envirocon	MRESC 15/16-58
Fire & Security Technologies	ESCNJ 17/18-33
Hannon Floor Coverings	MRESC 14/15-79
K&S Music	ESCNJ 16/17-43; ESCNJ 17/18-52
Kenvile Power Equipment	ESCNJ 16/17-51
Metuchen Center Inc.	ESCNJ 17/18-31
Nickerson	ESCNJ 18/19-15
Power Place, Inc.	MRESC 15/16-08
RFS Commercial	MRESC 15/16-56; ESCNJ 17/18-16
Ricciardi Brothers, Inc.	ESCNJ 16/17-56; ESCNJ 17/18-16
Riddell	MRESC 15/16-27; ESCNJ 17/18-31; ESCNJ 18/19-24
School Specialty	MRESC 15/16-68
Soyka Smith Design Studio	ESCNJ 17/18-16
Storr Tractor Company	MRESC 15/16-08
The Sherwin-Williams Co.	ESCNJ 16/17-56
W.B. Mason	ESCNJ 17/18-17; ESCNJ 17/18-16; ESCNJ 18/19-02

**West Orange Board of Education
Educational Services Commission of New Jersey
2019-2020 School Year
REVISED**

Vendor	Bid #
AccuScan and Foveonics	ESCNJ 16/17-48
Alarm & Communications Technologies	ESCNJ 17/18-59
Allied Fire & Safety Equipment Co. Inc.	ESCNJ 17/18-33
American Paper & Supply	ESCNJ 17/18-47
Apple Inc.	ESCNJ 18/19-67
ATRA Janitorial Supply Co., Inc.	ESCNJ 18/19-35
Beyer of Morristown	ESCNJ 17/18-44; ESCNJ 17/18-21
Beyer Ford	ESCNJ 17/18-44; ESCNJ 17/18-21
Bio-Shine, Inc.	ESCNJ 18/19-35
CDW-G	ESCNJ 18/19-03
Commercial Interiors Direct	ESCNJ 18/19-33
(Enerwise Global Technologies, Inc.) dba C-Power Energy Management	ESCNJ 18/19-49
David Weber	ESCNJ 18/19-19
Delta-T Group	ESCNJ 18/19-11
Envirocon	MRESC 15/16-58
Fire & Security Technologies	ESCNJ 17/18-33
Hannon Floor Coverings	MRESC 14/15-79
K&S Music	ESCNJ 17/18-52
Metuchen Center Inc.	ESCNJ 17/18-31
Nickerson	ESCNJ 18/19-15
Power Place, Inc.	ESCNJ 18/19-09
RFS Commercial	ESCNJ 18/19-59; ESCNJ 17/18-16
Ricciardi Brothers, Inc.	ESCNJ 16/17-56
Riddell	ESCNJ 18/19-24
School Specialty, Inc.	ESCNJ 18/19-78; ESCNJ/AEPA 18 D
Storr Tractor Company	ESCNJ 18/19-25
The Sherwin-Williams Co.	ESCNJ 16/17-56
W.B. Mason	ESCNJ 18/19-02; ESCNJ 18/19-01

**West Orange Board of Education
Hunterdon County Educational Services Commission
2018-2019 School Year
REVISED**

Vendor	Bid #
Bio-Shine, Inc.	HCESC-CAT/SER-19-02
K&S	HCESC-CAT/SER-18-01

**West Orange Board of Education
Hunterdon County Educational Services Commission
2019-2020 School Year
REVISED**

Vendor	Bid #
Bio-Shine, Inc.	HCESC-CAT/SER-19-02
K&S	HCESC-CAT/SER-18-03



ARCHITECTURE
ENGINEERING
CONSTRUCTION

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CEDAR KNOLLS, NJ 07927
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E-MAIL: info@eiassociates.com

1 July 2019
7046-10791



Hand Delivered

Mr. John Calavano
Business Administrator/Board Secretary
West Orange Board of Education
179 Eagle Rock Avenue
West Orange, NJ 07052

**Subject: Proposal for Professional Architectural and Engineering Services
 November 2019 Referendum Project
 Phase I - Pre-Referendum Phase Services**

Dear Mr. Calavano:

El Associates is pleased to submit this proposal to provide professional architectural and engineering services covering pre-referendum services covering LRFP update, schematic design and NJDOE submissions to execute District identified Referendum Projects. The District intends to conduct a November 2019 Referendum. The Referendum will cover District identified improvements at ten schools plus the Administration Building totaling approximately \$30M. The improvements primarily cover HVAC system upgrades at each of the schools, related electrical system improvements, selected roof replacements and retaining wall repairs. These projects will require update of the District's Long Range Facilities Plan (LRFP), schematic submissions to NJDOE and approval prior to the Referendum. This Phase I Proposal covers these pre-referendum services. Phase II - Contract Documents, and Phase III - Construction Phase Services including bidding will be covered under a separate proposal. Based on our discussions with District personnel, we clearly understand the project objectives. We are well qualified to execute this project on your behalf.

El Associates has been providing professional design services to the K-12 educational community for over 75 years. We have a highly integrated and professional in-house staff of educational planners, architects and engineers of all disciplines to support all of your facility and program needs. El is thoroughly familiar with the identified project requirements having completed similar HVAC, electrical, roof and retaining wall improvement projects for districts including Summit, South Orange-Maplewood, Metuchen, Hasbrouck Heights, Cranbury Township, Oakland and Verona. We are currently assisting the Hillsborough Township School District with a referendum project and we have assisted several school districts including Demarest, Metuchen, Newton, Pequannock, Hasbrouck Heights and Verona with pre-referendum services. Our team is well qualified and we are prepared to commence work promptly on this assignment following receipt of a Board Resolution making reference to this proposal.

PROJECT DESCRIPTION

The West Orange Public School District is planning a November 2019 Referendum covering improvements to ten district schools and the Administration Building. The proposed Referendum improvements have been identified and budgeted by the District for a total approximately \$30M including project related soft costs. These projects are derived from a more comprehensive project listing totaling \$37M. The specific projects to be covered on the November ballot are included in the attached Referendum Projects listing prepared by the District and cover only the following four categories of work:

1. HVAC system upgrades at the following eleven facilities:
 - a. Edison Middle School
 - b. Gregory Elementary School
 - c. Hazel Elementary School
 - d. West Orange High School
 - e. Kelly Elementary School
 - f. Mt. Pleasant Elementary School
 - g. Redwood Elementary School
 - h. Roosevelt Elementary School
 - i. St. Cloud Elementary School
 - j. Washington Elementary School
 - k. Administration Building
2. Electrical system distribution improvements related to the above HVAC system upgrades
3. Selected roof replacements at nine schools
4. Retaining wall improvements at the Washington Elementary School

The proposed HVAC system upgrades cover the replacement of nearly 500 H&V unit ventilators with new equipment including air conditioning provisions at the above identified facilities. The work also covers upgrades of over 100 Airdale units and electrical system distribution improvements related to all of the identified HVAC upgrades. Roof replacement work covers the installation of new foam roof systems at selected flat roof areas and asphalt shingle roofs at selected pitched roof areas. The Washington Elementary School playground retaining wall and parking lot will also be replaced as part of this work.

These projects will require update of the District's Long Range Facilities Plan (LRFP), schematic submissions to NJDOE and approval prior to the Referendum. The District has identified an additional \$7M (approximately) of other facility needs covering security upgrades, elevators, ADA upgrades, brick repointing and playground improvements which will not be included in the November Referendum but are to be covered in the LRFP update.

This proposal covers LRFP update services of the \$37M of proposed District-Wide facility improvements identified on the list of Referendum Projects prepared by the District. In addition, our proposal covers the preparation and submission of the following anticipated 21 schematic design applications to NJDOE covering the four categories of work totaling \$30M to support a November 2019 referendum:

- Eleven HVAC and related electrical system distribution upgrade NJDOE project applications (1 application per facility),
- Nine roof replacement NJDOE project applications (1 application per school), and
- One retaining wall NJDOE project application

This proposal also covers attendance at evening meetings to support the planned referendum.

SCOPE OF PROFESSIONAL SERVICES

EI Associates proposes to provide professional services as follows:

Schematic Design and NJDOE Submission:

1. Conduct an initial meeting with BOE personnel to obtain and review available information and determine the specific project goals and scope of work.
2. Obtain from the BOE and perform a review of the available facility plans, drawings and documents.
3. Visit the subject school facilities with District representatives to confirm the existing conditions and extent of the proposed \$30M of Referendum improvements.
4. Prepare schematic plans covering the \$30M Referendum scope of work.
5. Prepare cost estimates including soft costs as well as projected construction costs covering the proposed \$30M of Referendum improvements.
6. Review the conceptual scope of construction work and estimate information with the District.
7. Review the information described above, and perform minor revisions as necessary. Produce a firm scope of work for the schematic phase.
8. Prepare and submit twenty-one project applications to NJDOE for approval covering \$30M of proposed Referendum projects identified by the District.

LRFP Update:

1. Update the District LRFP covering all of the \$37M of district-wide identified projects.

Pre-Referendum Services:

1. Assist the District Administration and BOE by attending three evening public presentations and providing project information to be shared with the public.
2. Prepare budgetary cost information to assist the District to determine the scope of the referendum.
3. Work with the District Bond Counsel with respect to the referendum schedule, Board resolutions and ballot information.

SCOPE OF WORK NOTES

Our proposal is based upon the following assumptions and qualifications:

1. This proposal covers the scope of professional service described above. In the event that substantial deviations from the proposed scope of work described occur or that client-oriented revisions requiring engineering redesign occur, additional engineering fees may be required. Additional services will be provided on a time and expense basis as authorized by the West Orange Board of Education.
2. The design will be primarily based on the existing information available (site plans, drawings, audits, etc.) and visual data collected during our on-site visits. Our on-site investigation will be limited to information visible without destructive testing and/or exploratory measures. These services, if required, will be provided and paid for by the West Orange Board of Education or will be provided by EI as an additional service for an additional fee as authorized by West Orange Board of Education.
3. EI's scope of work and fee does not include identification of, design and estimating for or remediation of hazardous materials, such as asbestos. Mitigation of hazardous materials is the exclusive responsibility of the West Orange Board of Education. Budgets for hazardous materials abatement required by the work covered by this proposal shall be provided by the District.
4. Preparation of renderings is excluded and will be provided as an additional service for an additional fee if requested.
5. Services covering comprehensive facility, system and infrastructure assessments are excluded. Our work will be based on filing the specific project improvements identified in the District Referendum Projects List. Identification of deficiencies beyond the District Referendum Projects List is excluded.
6. EI's compensation proposal covers the following project expenses:
 - Travel to and from West Orange.
 - Reproduction costs for internal and District review sets of prints.
 - Up to 8 sets of sealed and signed documents for NJDOE submittal plus two sets of plans for District use.
 - One electronic disc of the construction documents. The files on the electronic disc will be in pdf format.
 - Miscellaneous copies and distribution of meeting minutes, etc., one copy per organization.
 - Normal correspondence and telephone communications.
 - Delivery of all the above documents will be via normal mail services. Overnight or express delivery will be provided at an additional charge.
7. The District has determined adequate electric service exists at each facility suitable to accommodate the HVAC improvements. Improving electric service to the buildings is not covered in this proposal.

COMPENSATION

EI Associates proposes to provide professional services as described above in accordance with the following fee schedule:

Schematic Design and NJDOE Submission

The lump sum fee of One Hundred Thirty-Six Thousand Six Hundred (\$136,600) Dollars including project related expenses.

LRFP Update

The lump sum fee of Eighteen Thousand Three Hundred (\$18,300) Dollars including project related expenses.

Pre-Referendum Services:

The lump sum fee of Five Thousand (\$5,000) Dollars including project related expenses.

Additional project-related expenses covering travel, phone, fax, mail, printing and reproduction costs will be invoiced in accordance with the attached EI Charges for Reimbursable Expenses schedule. Invoices will be submitted monthly and will be due and payable within 30 days.

Our staff is available to commence work on this assignment promptly following receipt of a Board Resolution making reference to this proposal. Should you require any additional information, please contact us and we will respond promptly. Thank you for this opportunity to assist West Orange Public Schools.

Very truly yours,

EI ASSOCIATES
Architects &
Engineers, PA



Michael J. Wozny, AIA, BID, LEED^{AP}
Director of Educational Projects



Brian T. Donnelly
Director, K-12 Client Development

Encl. Reimbursable Expense Schedule
Business Terms

Cc: EI Distribution

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EI ASSOCIATES
CHARGES FOR REIMBURSABLE EXPENSES

Expenses incurred in the interest of the project are charged at the following rates, or if not shown, at cost plus 15%.

1. Reproduction expenses as follows:

Digital Bond First Copy – 30 x 42	\$7.98 each
Digital Bond Print – 30 x 42	\$3.50 each
Digital Bond First Copy – 24 x 36	\$5.35 each
Digital Bond Print – 24 x 36	\$2.50 each
Photocopy – 8.5 x 11	\$0.18 per sheet
Photocopy – 11 x 17	\$0.35 per sheet
Color Copy – 8.5 x 11	\$2.00 each
Color Copy – 11 x 17	\$3.00 each
CAD Color Plot – 30 x 42	\$27.00 each
CAD Color Plot – 24 x 36	\$18.00 each
CAD Check Plot – 8.5 x 11	\$2.50 per plot
CAD Check Plot – 11 x 17	\$2.75 per plot
CAD Check Plot – 15 x 21	\$3.00 per plot
Staple Prints	\$1.50 per set
Wire or GBC Punch & Bind	\$11.55 set
Acco Punch & Bind	\$8.60 per set
Acetate 8.5 x 11	\$0.75 each
Scan to Disc	\$18.00 per dwg.

2. Downward conversion of latest version of AutoCAD to earlier version @ \$75 per drawing. Retrieval of archived information: base fee \$250.
3. Bind, purge, audit and publish AutoCAD files @ \$25 per drawing.
4. Fax at \$.50 per Page.
5. Automobile travel at \$0.58 per mile. Travel involving airplanes, rental cars, hotels, etc. at cost + 15%.
6. Messenger and overnight delivery charges at cost + 15%.
7. Subconsultants such as geotechnical, surveying, asbestos remediation, and specialty consultants at cost + 25%.

EI ASSOCIATES
BUSINESS TERMS FOR K-12 PROJECTS

1. **PROPOSAL DURATION**

Proposals presented by EI will remain effective for a period of 30 days. EI is always willing to discuss a mutually agreeable time extension.

2. **DELAYS**

Should any project be delayed by no fault of EI Associates, then there shall be an equitable fee adjustment to cover EI Associate's unanticipated extra costs.

3. **INVOICES**

- a. **Invoices submitted monthly will be due and payable within 30 days.**
- b. Any invoices not paid within 30 days of receipt, will be subject to interest charged at 1-1/2% per month of the unpaid balance.
- c. If payments are not received within 60 days of receipt, our fee will be increased by 2%. In addition, EI Associates also reserves the right to suspend services under the contract and EI Associates will not be held responsible for resulting damages. The client will be responsible for the additional costs to demobilize and remobilize.

4. **LIMITATIONS OF LIABILITY**

EI Associates and its consultants will not be responsible for the correctness or accuracy of any information supplied by parties other than EI and its consultants. The aggregate EI Associates liability for damages resulting from its errors, omissions, or other causes, shall not be in excess of its fee. EI shall not render services relating to asbestos. Owner shall indemnify EI against all liability for damages arising out of handling of asbestos and any other hazardous materials.

5. **OWNERSHIP OF DOCUMENTS**

Owner agrees not to reuse documentation prepared by EI Associates beyond the agreed upon scope of work without the written consent of EI Associates.

6. **EXPERT WITNESS TESTIMONY**

EI Associates will provide expert witness testimony services at the rate of \$800 per half day and \$1,400 per full day, plus reimbursable expenses as outlined above.

PUBLIC

Revised 3/2019

Page 1 of 5

RESPONSE AND PROJECTED OPERATING STATEMENT
ATTACH AS FIRST PAGES OF RESPONSE TO REQUEST FOR PROPOSAL(RFP)**PUBLIC** - Response and Projected Operating Statement
forSFA: West Orange Schools
School Year 2019 - 2020

We the undersigned, agree to operate the food service program as described in the RFP specifications.

FSMC NAME: Maschio's Food Services Inc.
 FSMC ADDRESS: 525 E. Main Street, Chester, New Jersey 07930
 FSMC REPRESENTATIVE'S NAME/TITLE: Ken Torchia, Chief Executive Officer
 SIGNATURE: [Signature]
 TELEPHONE #: (973) 598-0005 FAX #: (973) 598-0007
 E-MAIL ADDRESS: ktorchia@Maschiofood.com

This proposal is subject to all the attached terms, conditions and specifications. If accepted we hereby agree to enter into a FOOD SERVICE MANAGEMENT COMPANY (FSMC) CONTRACT as described in the Contract/RFP.

All FSMC Administrative/Management Fees (i.e- General Support Services, Administrative, etc.) must be included in fee below.**Administrative/Management Fee - Choose One**☒ Flat Fee: \$ 140,000.00☐ Cents per Meal If per Meal - Please indicate **projected** ANNUAL fee: \$0.00

	Yes	No	N/A
NSLP High Rate	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
*SBP Severe Need	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ASSP - Area Eligible	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CACFP - Dinner	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*Severe Need Schools for SBP are listed in Form #372

GUARANTEE:

FSMC - Must Check one of the following:

	Amount
<input type="checkbox"/> No Guarantee	<u>NA</u>
<input type="checkbox"/> Guaranteed (Loss)	\$ <u>-</u> (input amount)
<input type="checkbox"/> Guaranteed Breakeven	\$ <u>-</u>
<input checked="" type="checkbox"/> Guaranteed Return	\$ <u>321,826.00</u> (input amount)

Projected BOTTOM-LINE\$321,825.99

(No Equipment Investment)

\$321,825.99

(With Equipment Investment)

Use meal service days from the RFP for Lunch, Breakfast and After School Snack. If SFA has a CACFP (Dinner) agreement, use numbers from that agreement.

Elem.	Middle	High
180	177	177
180	180	175
0	0	0
180	180	177

days of meals service NSLP (lunch)
 days of meals service SBP (breakfast)
 days of meals service ASSP (after school snack)
 days of meal service CACFP (Dinner)
 # of work days (hourly employees only)

AVERAGE # SERVICE DAYS

178
 178
 0
 0